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WASHTENAW AREA TRANSPORTATION STUDY

705 NORTH ZEEB ROAD 2ND FLOOR
ANN ARBOR, MICHIGAN 48103-1560
PHONE: (734) 994-3127 FAX: (734) 994-3129
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NOTICE OF MEETING

RURAL FEDERAL AID COMMITTEE

DATE: Wednesday, January 26, 2012

TIME: 9:30 am

PLACE: **WATS Meeting Room, 705 North Zeeb Road, second Floor**

AGENDA:

1. Call to Order
2. Public Participation
3. Communications and Announcements
4. Approval of Minutes
 - A. FAC Rural December 6, 2011 (attached) - action
5. New Business
 - A. Review and financial constraint of FY 2013 program (attached)
 - B. Review and select projects for the FY 2014 STPU Program (to be distributed) – action
6. Agency Reports

Chelsea	Manchester	MDOT	PEX
SEMCOG	WAVE	WCRC	Washtenaw County
7. Adjournment

POLICY COMMITTEE MEMBERS

• CITY OF ANN ARBOR • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP • CITY OF CHELSEA • VILLAGE OF DEXTER •
• DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY • MICHIGAN DEPARTMENT OF TRANSPORTATION • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP •
• CITY OF SALINE • SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •
• WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI • YPSILANTI TOWNSHIP •
• EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)
REPRESENTING WASHTENAW COUNTY

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MINUTES OF MEETING

FEDERAL AID URBAN & RURAL SUBCOMMITTEE

DATE: December 6, 2011

TIME: 1:30 p.m.

PLACE: 705 N. Zeeb, Ann Arbor, MI 48103

Members Present: WATS – Terri Blackmore, Chair
WCRC – Sheryl Soderholm Siddall
City of Ann Arbor Engineering – Homayoon Pirooz
Village of Dexter – Rhett Gronevelt
City of Ypsilanti DPW – Stan Kirton
WATS Policy Committee – Jim Carson
City of Saline – Gary Roubal
City of Chelsea – Chris Linfield
PEX – Doug Anderson
Village of Manchester – Jeff Wallace

Members Absent: Washtenaw County – Lily Guzman
UofM – Steve Dolen
MDOT Planning – Ola Williams
AATA – Chris White

Others Present: WATS – Eric Bombery
SEMCOG – Jeff Tumidanski
OHM – Marcus McNamara

POLICY COMMITTEE MEMBERS

- CITY OF ANN ARBOR • ANN ARBOR DDA • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP •
- CITY OF CHELSEA • VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY •
- MICHIGAN DEPARTMENT OF TRANSPORTATION • CITY OF MILAN • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP • CITY OF SALINE •
- SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •
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REPRESENTING WASHTENAW COUNTY

1. Call to Order

Chair Blackmore called the meeting to order at 1:40 PM.

2. Public Participation

No one from the public was present so public participation time was closed.

3. Communications and Announcements

Ms. Blackmore reported that Congress has said that they will look at transportation funding in February 2012 at the earliest.

4. Approval of Minutes

A. Approval of Urban December 1, 2010 minutes

Mr. Carson made a motion to accept the December 1, 2010 Urban FAC minutes as presented. Mr. Roubal supported and the motion passed.

B. Approval of Rural January 4, 2011 minutes

Ms. Linfield made a motion to accept the January 4, 2011 Rural FAC minutes as presented. Ms. Siddall supported and the motion passed.

5. Review of Proposed FAC Criteria Scoring

Ms. Blackmore presented the federal aid application form with the points for each section. Ms. Blackmore explained that the changes to the form from previous year are based on FHWA directives.

Mr. Pirooz asked how the new form would change the process. Ms. Blackmore explained that the form itself has more sections; however, the main changes will be in the process. Agencies will submit many projects beyond what they perceived as an allocation of funds. Ms. Blackmore explained that the point system is a guide and Policy Committee has the final approval for funded projects.

Mr. Pirooz stated that many questions of the form do not have answers when the communities submit the form. Ms. Blackmore stated that WATS would trust the best judgment of the FAC member and understand that changes are made over time. Ms. Blackmore also made it clear that all projects must have a completed application to be eligible for the STP Urban, Rural and TEDFD funding.

Mr. Tumidanski stated that all FACs in SEMCOG and around the state use some sort of application to rank projects. The applications are good to subjectively rank projects in the beginning of the process.

Mr. McNamara asked if there was a scoring sheet. Ms. Blackmore stated that there was but at this time, only WATS staff would use it. Mr. Bombery stated that the staff does not score all questions. Mr. Gronevelt asked WATS to consider distributing the points forms so agencies would know the best projects to submit.

Mr. Pirooz asked what constituted a financial commitment letter. Ms. Blackmore explained that a letter from the lead engineer would be acceptable or inclusion in the funded portion of a community's Capital Improvement Program (CIP).

Mr. Gronevelt recommended that the committee resubmit FY 2014 projects to see how the new application form works. Both the Rural and Urban committee members agreed to clear FY 2014 and either resubmit old projects or submit new projects. Ms. Blackmore stated that WATS would call for projects near December 15, 2011.

6. New Business

A. Review and amend FY 2011-2014 STPU program

Ms. Blackmore asked for reports on existing projects in the STPU program. Ms. Blackmore then asked for changes the agencies would like to make to the program. After discussion, the Committees amended the programs as follows:

Urban Surface Transportation Program			
FAC U 12/6/2011			
		Washtenaw County UA	Livingston County UA
FY 2012	<i>Allocation*</i>	\$ 4,324,096	\$ 134,828
Cross (Wallace to Washtenaw) - YC	GI	\$ 225,000	
Ford Blvd Bridge - WC	OB	\$ 155,522	
Plymouth (Dixboro to M-153) - WC	GI	\$ 295,000	
Preventive Maintenance - WC	GI	\$ 754,186	
Dexter (Huron to Maple) - AA	OB	\$ 2,353,425	
Border to Border NM (Dexter to HM) -DV		\$ 448,000	
Border to Border NM (Dexter to HM) -WC		\$ 100,000	
Total		\$ 4,331,133	\$ -
Ending Balance		\$ (7,037)	\$ 872,714
FY 2013	<i>Allocation*</i>	\$4,324,096	\$ 134,828
Miller (Maple to Newport) - AA		\$ 2,821,336	
Plymouth (Dixboro to M-153) - WC		\$ 805,000	
Preventive Maintenance - WC		\$ 627,248	\$ 300,000
Urban Resurfacing - WC		\$ 450,000	\$ 150,000
Total		\$ 4,703,584	\$ 450,000
Ending Balance		\$ (379,488)	\$ 557,542
FY 2014	<i>Allocation*</i>	\$4,410,578	\$ 137,525
Total		\$ -	\$ -
Ending Balance		\$ 4,410,578	\$ 695,067
Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission			
* Note the Livingston County funds must be spent each year and are included in the County allocation.			

Ms. Siddall made a motion to approve the STPU list of improvements. Mr. Pirooz seconded the motion and the motion passed.

B. Review and amend FY 2011-2014 STPR and TEDF-D program

Ms. Blackmore asked for reports on existing projects in the STPR and TEDF-D program. Ms. Blackmore then asked for changes the agencies would like to make to the program. After discussion, the Committee amended the program as follows:

Washtenaw County			
Surface Transportation Program - Rural			
December 6, 2011			
FY 2012		Allocation*	\$ 416,103
	Sign Replacement - WC		
	Preventive Maintenance - WC		\$ 173,125
	North Territorial/Whitmore Lake Intersection - WC		\$ 130,000
	Small Bus - WV		\$ 126,293
	Total		\$ 429,418
	Ending Balance		\$ (13,315)
FY 2013		Allocation*	\$ 416,103
	Preventive Maintenance - WC		\$ 127,086
	3R Various w NM - WC		\$ 195,658
	Willis (Hitchingham to Whittaker) - WC		\$ 106,916
	Total		\$ 429,660
	Ending Balance		\$ (13,557)
FY 2014		Allocation*	\$ 424,425
	Total		\$ -
	Ending Balance		\$ 424,425
<u>Agency Key</u>			
CC - Chelsea City MV - Manchester Village PE - People's Express			
WC - Washtenaw County Road Commission WV- WAVE			

Washtenaw County			
Transportation Economic Development Fund -D			
December 6, 2011			
			Washtenaw County
FY 2012	<i>Allocation*</i>	<i>\$410,725</i>	<i>\$ 1,158,884</i>
	Preventive Maintenance - WC		\$ 350,725
	Total		\$ 350,725
	Ending Balance		\$ 808,159
FY 2013	<i>Allocation*</i>	<i>\$418,334</i>	<i>\$ 1,211,511</i>
	3R Various Roads - WC		\$ 260,000
	Preventive Maintenance - WC		\$ 218,334
	Willis (Hitchingham to Whittaker) - WC		\$ 300,000
	Total		\$ 778,334
	Ending Balance		\$ 433,177
FY 2014	<i>Allocation*</i>	<i>\$426,186</i>	<i>\$ 841,137</i>
	Total		\$ -
	Ending Balance		\$ 841,137
<u>Agency Key</u>			
CC - Chelsea City MV - Manchester Village PE - People's Express			
WC - Washtenaw County Road Commission WV - WAVE			

Ms. Siddall made a motion to approve the STPR and TEDF-D list of improvements. Ms. Linfield seconded the motion and the motion passed.

7. Agency Reports

No agency reports.

8. Adjournment

Ms. Blackmore adjourned the meeting at 3:00 PM.

**Washtenaw County
Transportation Economic Development Fund -D
December 6, 2011**

		Washtenaw County
FY 2011 <i>Allocation*</i>	<i>\$403,352</i>	\$ 755,532
Preventive Maintenance - WC		\$ 308,586
Total		\$ 308,586
Ending Balance		\$ 446,946
FY 2012 <i>Allocation*</i>	<i>\$410,725</i>	\$ 850,298
Preventive Maintenance - WC		\$ 350,725
Total		\$ 350,725
Ending Balance		\$ 499,573
FY 2013 <i>Allocation*</i>	<i>\$418,334</i>	\$ 902,925
3R Various Roads - WC		\$ 260,000
Preventive Maintenance - WC		\$ 218,334
Willis (Hitchingham to Whittaker) - WC		\$ 300,000
Total		\$ 778,334
Ending Balance		\$ 124,591
FY 2014 <i>Allocation*</i>	<i>\$426,186</i>	\$ 532,551
Total		\$ -
Ending Balance		\$ 532,551

Agency Key

CC - Chelsea City MV - Manchester Village PE - People's Express
 WC - Washtenaw County Road Commission WV - WAVE

**Combined STPR and TEDFD
Projects**

Italics are STP R projects

	WCRC	Village of Manchester	City of Chelsea	Rural Transit
FY 2004				
Capenter (US-23 to Bemis)- WC	800			
<i>Diesel Bus - PE</i>				44
FY 2005				
<i>Security Equipment- PE</i>				3
<i>Office Equipment & Emergency Generators- PE</i>				3
<i>Freer Road (Dexter-Chelsea to Washington)- CC</i>			388	
FY 2006				
<i>Buy out - WCRC</i>	394			
FY 2007				
Oakville-Milan (Milan to Gooding) - WC	1500			
<i>Oakville-Milan (Milan to Gooding) - WC</i>	222			
Hibbard Road (Gieske to M-52) -MV		796		
<i>Railroad and McKinley - CC</i>			180	
FY 2008				
<i>Oakville-Milan (Milan to Gooding) - WC</i>	28			
Rawsonville (Milan Oakville to Wear)- WC	320			
<i>Rawsonville (Milan Oakville to Wear)- WC</i>	40			
<i>Railroad and McKinley- CC</i>			30	58
N. Territorial (Nollar to Whitmore Lk)- WC	762			
<i>N. Territorial (Nollar to Whitmore Lk)- WC</i>	62			
<i>Old US 12 (Wilkinson to M-52) - WC</i>	250			
FY 2009				
<i>Preventive Maintenance - WC</i>	101			
<i>1 small bus purchase - PE</i>				50
<i>Milan Oakville (Milan CL to 0.5 mi E of Gooding) AC - WC</i>	289			
Preventive Maintenance - WC	300			

**Combined STPR and TEDFD
Projects**

Italics are STP R projects

	WCRC	Village of Manchester	City of Chelsea	Rural Transit
Milan Oakville (Milan CL to 0.5 mi E of Gooding) AC - WC	1990			
FY 2010				
<i>Office Furnishing - PE</i>				14
<i>Preventive Maintenance - WC</i>	403			
Preventive Maintenance - WC	330			
FY 2011				
<i>Preventative Maintenance - WC</i>	338			
<i>1 small bus purchase/Hybrid - PE</i>				78
Preventative Maintenance - WC	309			
FY 2012				
<i>Preventative Maintenance - WC</i>	173			
<i>Medium-Duty Bus - WV</i>				126
<i>N. Territorial (at Whitmore Lake) - WC</i>	130			
Preventative Maintenance - WC	351			
FY 2013				
<i>Preventative Maintenance - WC</i>	127			
<i>3R - WC</i>	196			
<i>Willis (Hitchingham to Whittaker) - WC</i>	107			
<i>3R - WC</i>	260			
Preventative Maintenance - WC	218			
Willis (Hitchingham to Whittaker) - WC	300			
2004-2013 Totals	10300	796	598	376
Percent	85.34%	6.59%	4.95%	3.12%
Population	88.16	3.52	8.32	

STL Ranking

Washtenaw 2014 STL Funds Available = \$424,425

Rank	Agency	Project	Limits	Description	Federal Request	Match Committed	Match Potential	Total	Points Awarded
1	WCRC	Preventive Maintenance	Countywide - Rural	Capital preventative maintenance including crack sealing, chip seal, milling and/or overlay of HMA pavement.	\$200,000	\$50,000	\$0	\$250,000	15
1	WCRC	Resurfacing	Countywide - Rural	Milling and/or overlay of HMA pavement.	\$250,000	\$62,500	\$0	\$312,500	15
TOTAL					\$450,000				

TEDF-D Ranking

Washtenaw 2014 TEDF-D balance = \$532,551

Rank	Agency	Project	Limits	Description	Federal Request	Match Committed	Match Potential	Total	Points Awarded
1	WCRC	Preventive Maintenance	Countywide - Rural	Capital preventative maintenance including crack sealing, chip seal, milling and/or overlay of HMA pavement.	\$125,000	\$31,250	\$0	\$156,250	15
TOTAL					\$125,000				