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WASHTENAW AREA TRANSPORTATION STUDY

705 NORTH ZEEB ROAD 2ND FLOOR
ANN ARBOR, MICHIGAN 48103-1560
PHONE: (734) 994-3127 FAX: (734) 994-3129
WEBSITE: WWW.MIWATS.ORG
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NOTICE OF MEETING

WATS POLICY COMMITTEE

DATE: Wednesday, January 18, 2012

TIME: 9:30 a.m.

PLACE: WATS meeting space – 705 N Zeeb, 2nd Floor – Access through WATS

AGENDA:

1. Call to Order / Introductions
2. Changes/Approval of Agenda
3. Public Participation
4. Approval of Minutes – December 21, 2011 WATS Policy Committee (attached) – Action
5. Communications and Announcements
6. Approval of Bills over \$500
7. Old Business
 - A. MPO Exploration Committee Update – Action
 - B. PA 152 Insurance Requirements (attached) – Action
8. New Business
 - A. Second Quarter Financial Statement (attached) – Action
 - B. 2035 Transportation Plan for Washtenaw County amendments (attached) – Action
 - C. Complete Streets Plan, Toolkit and Checklist approval
(www.miwats.org/WATS/leftside/completestreets/Draftplan.html) (attached) – Action
 - D. WATS Phone Equipment and Space Discussion (attached) – discussion and Action
 - E. 2035 Transportation Plan for Washtenaw County Administrative Modifications – Information

POLICY COMMITTEE MEMBERS

• CITY OF ANN ARBOR • ANN ARBOR DDA • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP •
• CITY OF CHELSEA • VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY •
• MICHIGAN DEPARTMENT OF TRANSPORTATION • CITY OF MILAN • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP • CITY OF SALINE •
• SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •
• WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI •
• YPSILANTI TOWNSHIP • EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)
REPRESENTING WASHTENAW COUNTY

9. Agency Reports

FHWA
City of Milan
MDOT Planning
MDOTTSC/Region
Pittsfield Township
Northfield Township
City of Saline
SEMCOG

SWWCOG
Scio Township
Superior Township
U of M
WCBC
WCRC
City of Ypsilanti
Ypsilanti Township

City of Ann Arbor
Ann Arbor DDA
AATA
Ann Arbor Twp
City of Chelsea
Village of Dexter
Dexter Township
EMU

10. Adjournment



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MINUTES OF MEETING

POLICY COMMITTEE

DATE: December 21, 2011

TIME: 9:30 a.m.

PLACE: WATS Meeting Space, 705 N. Zeeb Road, Ann Arbor, MI 48103

Members Present: Village of Dexter – Jim Carson, Chair
Dexter Township– Pat Kelly, Vice-Chair
City of Milan – Mike Armitage, Secretary-Treasurer
AATA – Dawn Gabay (for Jesse Bernstein)
WCBOC – Yousef Rabhi
Northfield Township – Deb Mozurkewich
City of Chelsea - Jason Lindauer
City of Saline – Gretchen Driskell
University of Michigan – Hank Baier
City of Ann Arbor DDA – John Mouat
Pittsfield Township – Mandy Grewal
Superior Township – Bill McFarlane
City of Ypsilanti – Peter Murdock
Scio Township – Nancy Hedberg

Members Absent: WCRC – Doug Fuller
City of Ann Arbor – Tony Derezinski
EMU – Leigh Greden
MDOT Statewide Planning – Pam Boyd
Ann Arbor Township – Mike Moran
SWWCOG – Ron Mann
Ypsilanti Township – Brenda Stumbo

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Others Present: WATS – Terri Blackmore, Ryan Buck, Eric Bombery, Nick Sapkiewicz
MDOT University Region – Paul Lott
WCRC – Steve Puuri
SEMCOG – Carmine Palombo, Xuan Liu, Jeff Nutting
AnnArbor.com – Lisa Allmendinger
Public – Larry Krieg
FHWA – Andy Pickard

1. Call to Order

Chair Carson called the meeting to order at 9:40 a.m. He asked those present to introduce themselves.

2. Approval of the Agenda

Ms. Kelly made a motion to approve the agenda. Mr. Rabhi supported and the Policy Committee approved the agenda.

3. Public Participation

Chair Carson asked if any members of the public wished to address the Policy Committee.

Larry Krieg of Wakeup Washtenaw stated that in reviewing the meeting materials regarding WATS' relationship with SEMCOG that Washtenaw County is in favor of controlled development rather than sprawl. Mr. Krieg thanked the Committee for taking that position.

4. Approval of the November 16, 2011 Policy Committee Minutes

Mr. Mouat made a motion to approve the November 16, 2011 Policy Committee Minutes. Mr. Rabhi supported and the Committee approved the minutes.

5. Communications and Announcements

Ms. Blackmore informed the Committee that the WATS office would be closed from December 23 to January 3.

6. Approval of Bills over \$500

1. Brian Rakovitis - \$1,067.00 Toyota Intern
2. Kris Kleinsmith - \$750.00 Toyota Intern

Mr. Rabhi made a motion to approve the bills over \$500. Ms. Driskell supported and the motion passed.

7. Old Business

A. MPO Exploration Committee Update - Information

Mr. Rabhi provided the Committee an update on the MPO Committee's progress. Mr. Rabhi stated that the Federal Certification Process is a good time to address issues and that WATS will send a letter requesting several changes to Memorandums of Understanding. Mr. Rabhi reported that the MPO committee would meet again in January.

1. Minutes of October 20, 2011 MPO Exploration Committee – Information

Mr. Rabhi stated that the minutes from a previous (October) MPO Committee meeting were provided to all members of the Policy Committee.

2. Letter to SEMCOG on MOU/Pass-Through Agreements - Action

Mr. Rabhi stated that the recommendations for changes to MOU's are included in the letter provided.

Ms. Blackmore thanked Mr. Derezhinski for his work reviewing and commenting on the letter and agreements.

Ms. Driskell made a motion to approve and forward the letter to SEMCOG on the Memorandums of Understanding and Pass-Through Agreements. Ms. Kelly supported and the motion passed.

8. New Business

A. 2040 Regional Development Forecast - Presentation

Mr. Liu from SEMCOG gave a presentation outlining the 2040 Regional Development Forecast of Population and Jobs. Mr. Liu explained the process of establishing the forecast numbers and outlined considerations that affect them such as births, deaths, migration, and the economy. Mr. Liu compared the anticipated relative growth of Washtenaw County compared to the region as a whole and indicated that Washtenaw was showing the most growth.

Mr. Liu reported that SEMCOG has identified other alternative scenarios, which reflect both stronger and weaker economies than the base projection.

Mr. Liu stated that SEMCOG will accept comments on the forecast numbers until January 30, 2012.

B. Special Interest Technical Committee Membership Selection - Action

Ms. Blackmore reported that, in November, WATS sent local stakeholders invitations to apply for consideration for one of the five interest seats and requested the public submit applications.

Ms. Blackmore reported WATS received 11 applications. She added that despite efforts to recruit a representative of freight interests, WATS received no applications.

Ms. Blackmore stated that staff feels WATS should extend the positions to a two-year term to allow time for representatives to familiarize themselves with the WATS process. She also noted that WATS would continue its efforts to fill the Freight seat.

The proposed special interest representatives and their alternates are listed below:

Non-motorized: Norm Cox, Karl Racenis
Senior: Wes Armbruster, Ruth Ann Jamnick
Disabled: David Klenk, John Waterman
Environmental: Scott Miller, James Ridgeway
Freight: none to date

Ms. Driskell made a motion to appoint the recommended representatives and their alternates and to grant the Executive Director authority to appoint a representative to the freight special interest seat if a viable candidate applies and to amend the WATS Bylaws to change the term to two years and indicate that the seats will rotate when possible. Ms. Kelly supported and the motion passed.

C. PA 152 Insurance Requirements - Action

Ms. Blackmore stated that the agency needed to take an official position on a new State law that limits what public employers can contribute to employee health insurance.

Ms. Blackmore stated the Policy Committee has three options available to them for meeting the requirements of PA 152.

The Committee may require the employees to pay

- 1) twenty percent of the insurance costs;
- 2) any amount over the "hard cap calculation" of \$5,500 for singles, \$11,000 for doubles or \$15,000 for family coverage; or
- 3) WATS could waive the requirement for FY 2013 but would need to review it and act to waive it each year.

This requirement takes effect with the start of a new insurance year, which coincides with the WATS Fiscal Year beginning July 1.

Mr. Armitage asked if the Committee would need to take action each year if Committee waived the requirement. Ms. Blackmore answered yes.

Ms. Blackmore mentioned that the current rate the agency pays is lower than the hard cap.

Ms. Kelly indicated she was inclined to waive the requirement.

Ms. Driskell said she concurred with Ms. Kelly, but felt it was important to delay a vote until more members of the Policy Committee were present. Mr. Armitage informed the committee that waiving the requirement required an affirmative vote of 75 percent of the members.

Ms. Driskell made a motion to table the discussion. Mr. Mouat supported and staff will place the agenda item on the January 2012 agenda.

D. Approval of Policy Committee Chair's support letters for non-motorized facilities - Action

Ms. Blackmore reported that WATS received requests from the City of Milan and Scio Township letters of support for non-motorized projects. Both communities plan to apply for Connecting Communities funding.

Chair Carson asked Mr. Armitage and Ms. Hedberg to describe their proposed projects. Mr. Armitage also asked if the letter for the Milan project could be generic enough to allow them to apply to multiple funding sources.

Ms. Driskell made a motion to approve the two support letters in a format such that both can apply for multiple funding sources. Mr. Rabhi supported and the motion passed.

9. Agency Reports

A. City of Ann Arbor

A representative was not present.

B. City of Ann Arbor DDA

Mr. Mouat had nothing to report.

C. AATA

Ms. Gabay reported that AATA continues work on the Transit Master Plan and is working with the unincorporated Act 196 board. She added that AATA is working on

improvements at the Blake transit center as well as new airport service. Ms. Gabay stated that increased service on Washtenaw Avenue would commence in January.

D. Ann Arbor Township

A representative was not present.

E. City of Chelsea

Mr. Lindauer had nothing to report.

F. Dexter Village

Mr. Carson had nothing to report.

G. Dexter Township

Ms. Kelly reported the township had 24 new housing starts in 2011.

H. Eastern Michigan University

A representative was not present.

I. FHWA

Mr. Pickard stated that along with representatives from the Federal Transit Administration, the Federal Highway Administration would be meeting on SEMCOG certification in January.

J. City of Milan

Mr. Armitage had nothing to report.

K. Northfield Township

Ms. Mozurkewich reported that the Township would be approving a new Master Plan soon.

L. Pittsfield Township

Ms. Grewal had nothing to report.

M. MDOT Planning

A representative was not present.

N. MDOT Region/TSC

Mr. Lott reported that MDOT would transfer transportation planning for rural areas to the Regions. Mr. Lott reported that the draft 5-year plan is available and comments are due December 29.

O. City of Saline

Ms. Driskell had nothing to report.

P. SWWCOG

A representative was not present.

Q. SEMCOG

Mr. Palombo reported that SEMCOG certification would take place January 11-13. He reported that the City of Troy voted down funding for a transit station.

Mr. Palombo stated that while a federal government representative made an announcement eliminating light rail on Woodward in favor of other alternatives, he felt the decision might not be final.

R. Scio Township

Ms. Hedberg had nothing to report.

S. Superior Township

Mr. McFarlane had nothing to report.

T. University of Michigan

Mr. Baier had nothing to report.

U. County Board of Commissioners

Mr. Rabhi reported the County was anticipating approximately 100 retirements due to Public Act 152. Mr. Rabhi clarified that Washtenaw County will remain a member of SEMCOG.

V. WCRC

Mr. Puuri reported that the road commission has 12 federal aid projects scheduled for next year. He reported that the 2012 budget was approximately 30 million dollars. He stated that the board approved the Capital Improvement Program. He also noted that he was retiring and he enjoyed working with WATS and its member communities.

W. Ypsilanti Township

A representative was not present.

X. City of Ypsilanti

Mr. Murdock reported that the City has hired John Hansen as Interim City Manager.

10. Adjournment

Chair Carson adjourned the meeting at 11:35 A.M.



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MEMORANDUM

To: Policy Committee
 From: Terri Blackmore
 Date: January 6, 2011
 Re: Public Act 152

Background

At the December 21, 2011 Policy Committee meeting, the Committee members discussed the options available for addressing PA 152 of 2011. Several members indicated that they felt that WATS should waive the requirement because that is one of the options provided by the law and the penalties do not apply to WATS. There were not enough members present to have 75 percent of the voting members needed to waive the requirement. The Policy Committee voted to table the vote until the January meeting.

Information Provided for December 21, 2011 meeting

On September 27, 2011, Governor Snyder signed Public Act 152, Publicly Funded Health Insurance Contribution Act into law and it limits what public employers can contribute to employee health insurance.

Beginning in July 2009, WATS changed its employee health insurance to a high deductible plan (\$1,200 single/\$2,400 double) and combined the dental and optical insurance into the HSA plan. In July 2010, employees agreed to a higher deductible (\$2,000 single/\$4,000 double) and doubled the co-pays or out of pocket costs for employees to \$4,000 and \$8,000. These changes have allowed WATS to hold its insurance costs to a minimum with increases since FY 2009 of -6.7%, 2.5% and 14.8%. The FY 2012 14.8% increase in medical insurance expenses was reduced from 15.6% by employees accepting the doubling of their co-pay deductibles and out of pocket costs. If the employees had known that Michigan would pass this law, the employee's insurance plan selection may have been different.

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The Policy Committee has three options available to them for meeting the requirements of PA 152 that will take effect in July 2012. The Committee may require the employees to pay 1) twenty percent of the insurance costs; 2) any amount over the “hard cap calculation” of \$5,500 for singles, \$11,000 for doubles or \$15,000 for family coverage; or 3) WATS could waive the requirement for FY 2013 but would need to review it each year. This requirement takes effect with the start of a new insurance year, which coincides with the WATS Fiscal Year beginning July 1.

The penalty for not meeting this requirement is the withholding of 10% of State provided school aid or economic incentive funding.

Recommendation

Staff requests that the Policy Committee consider the options available and the penalty and take action to satisfy Public Act 152 of 2011 prior to the WATS selection of new insurance coverage in May 2012.



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MEMORANDUM

To: Policy Committee
From: Terri Blackmore
Date: January 10, 2012
Re: FY 2012 Second Quarter Financial Statement

Background

The FY 2012 WATS fiscal year began July 1, 2011. The Policy Committee approved the total amended budgeted revenues at \$682,129 including \$130,348 from Toyota. The Policy Committee amended budgeted expenditures were \$682,129. MDOT and FHWA approved the amended budget on July 15, 2011.

The Second Quarter revenues totaled \$111,540 or 16 percent of budget. Member Dues, Miscellaneous income and Interest Income exceeded expected revenues with Dues at 100 percent, Miscellaneous Income at 468.6 percent, and Interest at 90 percent of budget. The Miscellaneous Income are funds from the County for the Complete Streets toolbox and checklist development.

The Second Quarter expenditures totaled 126,212 or 19 percent of budget. All of the expense categories are less than 50 percent of the budgeted amount.

With the reduction in accounts receivables, WATS will begin to reinvest the excess funds currently in the cash fund account.

Action Requested

Staff provides the FY 2012 Second Quarter Financial Statements for the Policy Committee's review and acceptance.

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Washtenaw Area Transportation Study

Balance Sheet

December 31, 2011

Unaudited

ASSETS

Current Assets

Checking	\$	372.04
Cash Fund Savings		153,573.92
Certificate of Deposit		320,980.62
Grants Receivable - Federal PL 112		75,840.70
Grants Receivable - Federal SPR		9,375.00
Grants Receivable - Federal 5303		4,272.00
Grants Receivable - State		8,608.11
Accounts Receivable - Toyota		18,492.16
Prepaid Insurance		3,112.78

Total Current Assets		\$594,627.33
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Other Assets

Equipment Receivable		17,171.26
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Total Other Assets		\$17,171.26
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Total Assets		\$611,798.59
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable - WCRC		2005.32
Accounts Payable - SEMCOG		20,732.19
Total Current Liabilities		\$22,737.51

Long-Term Liabilities

Accrued Sick and Vacation		46,319.64
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Total Liabilities		\$69,057.15
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Capital

Surplus		473,574.71
Net Income		69,166.76

Total Capital		\$542,741.47
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Total Liabilities & Capital		\$611,798.62
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Washtenaw Area Transportation Study

Income Statement

For the Quarter ending December 31, 2011

Unaudited

	Budget	Second Quarter	Year to Date Actual	% of Total Budget
Revenues				
Dues	\$94,500	\$8,500.00	\$94,500.00	100.00%
Section 112	\$431,788	\$74,360.02	\$149,650.58	34.66%
Section 5303	\$12,816	\$3,204.00	\$6,408.00	50.00%
SPR/State match	\$7,500	\$0.00	\$0.00	0.00%
State Asset Management	\$1,875	\$0.00	\$0.00	0.00%
Toyota	\$130,348	\$18,492.16	\$30,940.53	23.74%
Interest	\$2,000	\$882.64	\$1,806.31	90.32%
Miscellaneous	\$1,302	\$6,101.20	\$6,101.20	468.60%
Total Revenues	\$682,129	\$111,540.02	\$289,406.62	42.43%
Expenses				
Plan Monitoring Expense	\$143,779	\$22,137.39	\$40,563.36	28.21%
Plan Development Expense	\$168,900	\$32,879.69	\$62,072.39	36.75%
Planning Services Expense	\$63,800	\$11,300.81	\$19,721.92	30.91%
Plan Implementation Expense	\$146,450	\$22,103.82	\$50,154.74	34.25%
Administrative Staff Expense	\$40,600	\$11,986.86	\$20,173.19	49.69%
Bookkeeping	\$4,000	\$875.00	\$1,775.00	44.38%
Web Hosting	\$500	\$115.50	\$231.00	46.20%
Rent	\$35,000	\$8,730.75	\$17,461.50	49.89%
Printing	\$6,000	\$797.41	\$1,393.20	23.22%
Supplies & Equipment	\$30,500	\$2,106.09	\$11,324.10	37.13%
Licenses and Subscriptions	\$2,500	\$600.00	\$600.00	24.00%
Telephone	\$1,800	\$403.11	\$815.68	45.32%
Travel	\$8,000	\$1,262.89	\$3,100.76	38.76%
Postage	\$1,300	\$273.36	\$493.36	37.95%
Insurance	\$40,000	\$10,580.30	\$19,060.79	47.65%
Training	\$4,000	\$59.00	\$463.39	11.58%
Audit	\$0	\$0.00	\$0.00	0.00%
Bank Fees	\$0	\$0.00	\$275.46	0.00%
Total Expenses	\$697,129	\$126,211.98	\$249,679.84	35.82%
Net Income	-\$15,000.00	-\$14,671.96	\$39,726.78	



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MEMORANDUM

To: Policy Committee
 From: Eric Bombery, Transportation Planner
 Date: January 4, 2012
 Re: 2035 Long Range Plan for Washtenaw County FY 2012 Amendment

Background

WATS issued the second call for amendments to the 2035 Long Range Plan (LRP) on October 20, 2011. The City of Ann Arbor, People’s Express (PEX), and the Washtenaw County Road Commission submitted projects for amendment. Of the six project amendments, three are projects additions and three are changes.

The three new projects amended to the 2035 LRP cost \$51,080,000. The federal portion is 1% or \$80,000, and the local portion is 99% or \$51,000,000. The new project using transit funds is consistent with what PEX has received for 5317 funds in the last five years and that funding source will remain fiscally constrained. The City of Ann Arbor and the Road Commission are using local funds for the other two new projects.

Of the locatable new projects, two are within or adjacent to the Environmental Justice (EJ) area. One project is constructing additional facilities at an intermodal facility and the other project reconstructs an existing roadway; both project result in a positive impact on the EJ area providing new or upgraded facilities. WATS attached an EJ map of the two projects for your reference.

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Below is the table of possible environmental impacts of the entire 2035 Long Range Plan. The table includes the amendments in this call.

Possible Project Impacts

Project Type (Total Number of Projects Planned)	Number of Projects Potentially Impacting Resources										
	Water Resources ¹	Wetlands	Flood Prone Areas	Groundwater Resources ²	Woodlands	Parks & Recreation Areas	Historic Sites	Cemeteries	Heritage Routes Natural Beauty Roads	Historic Bridges	Nonmotorized Facilities
Bridge (22 projects)	17	12	16	1	1	9	1	0	0	0	6
Congestion - Capacity (16 projects)	13	14	7	2	14	5	0	2	4	1	3
Congestion - Non-Capacity (10 projects)	3	7	2	1	8	1	0	0	0	0	0
Non-motorized (21 projects)	5	9	3	4	12	11	5	3	0	0	9
Pavement (97 projects)	64	67	41	26	58	35	22	4	7	0	22
Rail (0 projects)	0	0	0	0	0	0	0	0	0	0	0
Study (2 projects)	2	2	1	1	2	1	0	1	1	0	1

1 Water resources consist of lakes and streams, designated trout lakes/streams, and Natural Rivers.

2 Groundwater resources consist of wellhead protection areas and sinkholes.

Source: SEMCOG.

The attached amendments were posted for public review on the WATS website and available for review in the Western Washtenaw County Service Center beginning November 7, 2011 for the forty-five day review period that closed on December 21, 2011. WATS received no comments.

Action

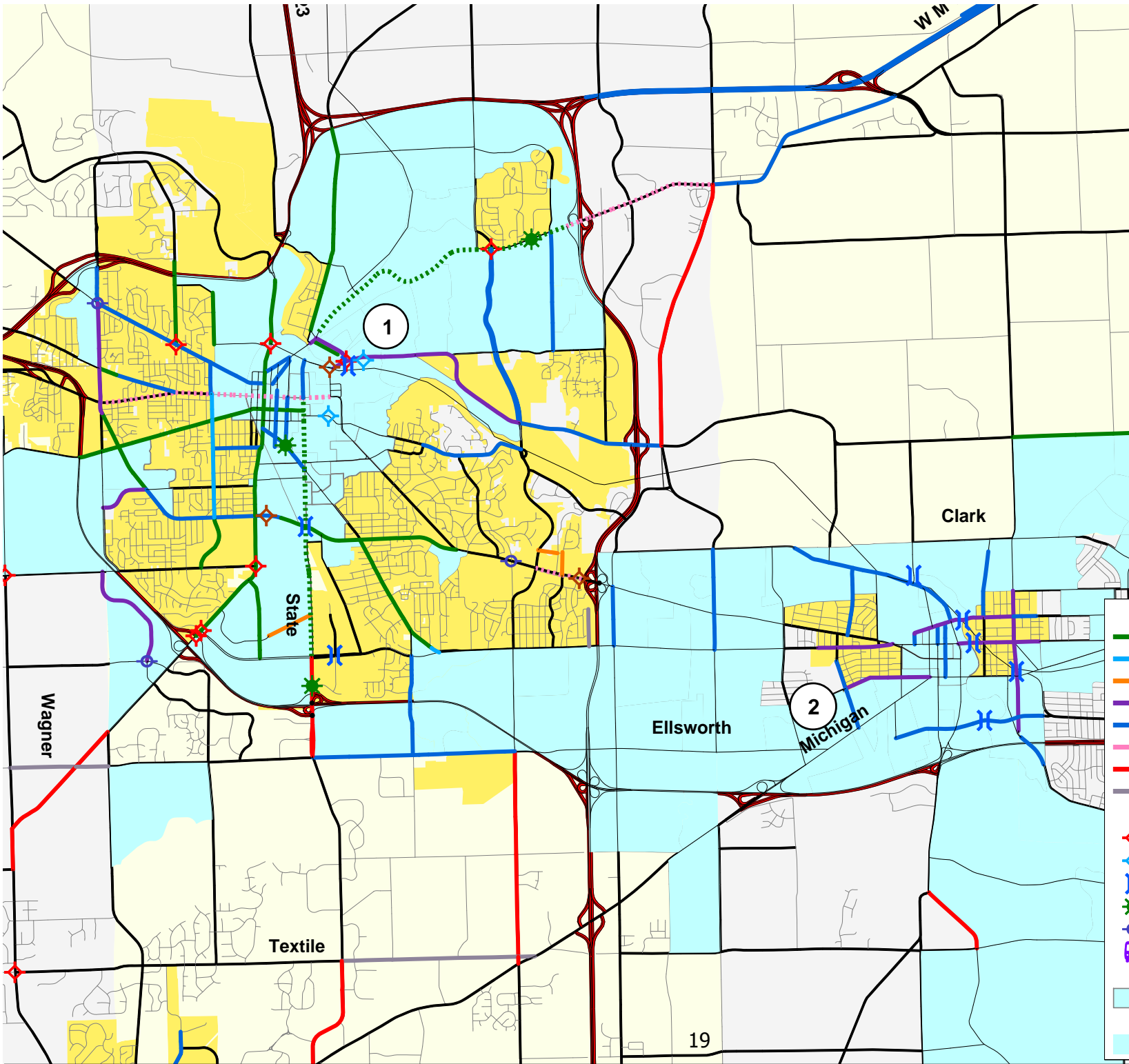
Technical Committee recommends Policy Committee approve the attached amendments to the 2035 Long Range Plan.

2035 Transportation Plan Amendments

RTP_ID	JURISDICTION	PROJECT_NAME	PROJECT_LIMITS	PROPOSED_WORK	PROJECT_TYPE	TIME CODE	TOT_COST	RTP_ID	FUNDING SOURCE	EPE	PE	ROWAY	CON	TRANSIT CAP	OP
6675	Ann Arbor	Geddes Avenue	from Awixa to Appleway	Resurface Roadway	Rehabilitate roadway	2013	\$300,000	4342	CITY	\$0	\$0	\$0	\$300,000	\$0	\$0
6523	Ann Arbor	Geddes Avenue	from Appleway to Huron Pkwy	Reconstruct roadway	Reconstruct Roadway	2016-2020	\$2,789,473	6523	CITY	\$0	\$178,947	\$0	\$2,610,526	\$0	\$0
4694	Ann Arbor	Various major streets	City of Ann Arbor	Reconstruct roadway	Reconstruct Roadway	2013	\$3,200,000	4694	CITY	\$0	\$0	\$0	\$1,682,105	\$0	\$0
2013 Major Street Resurfacing Program															
4694	Ann Arbor		City of Ann Arbor	Reconstruct roadway	Reconstruct Roadway	2013	\$4,000,000	4694	CITY	\$0	\$0	\$0	\$1,475,500	\$0	\$0
6353	Ann Arbor	Fuller Road Station	Fuller Rd at Maiden Lane	Future Phases	Facility Terminal	2016-2020	\$50,000,000		OLF	\$0	\$0	\$0	\$50,000,000	\$0	\$0
6677	PEX	PEX New Freedom	Rural Service	Transit Operating - Rural	Rural Operating	2012	\$80,000		5317	\$0	\$0	\$0	\$0	\$0	\$80,000
6674	Washtenaw CRC	Mansfield St	Michigan Av to Congress St	Reconstruct roadway	Reconstruct roadway	2016-2020	\$1,000,000		TWP	\$0	\$0	\$0	\$1,000,000	\$0	\$0

2nd LRP Amendment FY 2012

- ① Fuler Road Station - Future Phases
- ② Mansfield - Michigan to Congress



2035 Segment Projects

- Add Non-motorized Amenities
- Improve Traffic Operations
- New Road
- Preventive Maintenance
- Rehabilitate or Reconstruct
- Transit Enhancements
- Widen or Change in Capacity
- Pave Gravel Road

2035 Point Projects

- ◆ Intersection Improvement
- ◆ Facility Terminal
-)] Bridge Replacement or Repair
- ★ Signal
- Traffic Operations
- ▭ Transit Enhancement

Low-income Households

- Above County Average (11.9%)

Minority Population

- Above County Average (21.6%)



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MEMORANDUM

To: Policy Committee
 From: Ryan Buck
 Date: January 5, 2012
 Re: WATS Complete Streets Plan

Background

WATS held four public involvement meetings to review the plan and provide additional opportunities to comment. Approximately 40 people attended the public meetings. The comment period for the WATS Complete Streets Plan closed December 16, 2011 after a forty-five day review period. WATS received comments from 19 individuals. Comments were all positive in nature, including grammatical recommendations, section placement and addressing minor omissions. Based on one comment, WATS added a paragraph to the bicycle section, which discusses the importance of bicycle system continuity.

Following approval by the Policy Committee, WATS staff will reformat the approved text of the document into a graphically enhanced version, ready for print, which will include more pictures, sidebar facts and quotes. While additional minor grammatical or typo corrections may occur, the text of the Plan will remain the same in the final printed version. WATS will also produce a separate version of the Plan and Toolkit designed specifically for use on the WATS website. This version will include, videos, web links and feature enhanced navigation.

Recommendation

The Technical Committee recommends the Policy Committee approve the WATS Complete Streets Plan.

POLICY COMMITTEE MEMBERS

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 • CITY OF CHELSEA • VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY •
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- YPSILANTI TOWNSHIP • EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

**AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)
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MEMORANDUM

To: Policy Committee
From: Terri Blackmore
Date: January 10, 2012
Re: Purchase of new Phone Equipment and Space Considerations

Background

At the December 21, 2011 Policy Committee meeting, staff informed the Committee that the phone equipment had reached the end of its useful life (25 years) and is not able to be upgraded to meet the staff's needs. WATS staff received three proposals and the lowest and the only local proposal that meets the agency's needs is less than \$5,000. Staff is requesting Policy Committee approval to purchase a new phone system that provides additional voicemail message boxes to meet the Agency's needs and outreach efforts, 10 phones (same as now), one new conference phone and digital equipment. This new phone system will work with the existing service provider so no increases in monthly expenses.

WATS would like to purchase this system as soon as possible to provide a voicemail box for the staff managing the Toyota project as well as dedicated voicemail boxes for public comment for planning efforts.

Related to this purchase, however, the County met with the WATS staff and have indicated a need to maximize their space utilization and reduce the vacant space (50% at the Zeeb Road location) and eliminate leasing of space to accommodate several departments. The County is proposing taking back the WATS meeting space and moving the WATS offices within the Zeeb Road location or to a downtown location. If WATS moves to a downtown location, WATS would hold the Technical and Policy Committee meetings at the County LLRC building at Hogback and Washtenaw. The County would like to accomplish this move in the next three months and no

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later than six months. WATS staff discussed with the County the need for a regular meeting location to provide consistency in the meeting logistics and the desire to complete the current lease with the same financial costs.

WATS is currently in year 11 of a 15-year lease with a 5-year option with renegotiation of the terms. The lease provides the County with the ability to break the WATS lease with a one-year notice in writing. That has not occurred.

There are benefits and drawbacks to both options. Moving the offices within the same building provides a shorter move and no need to change the business cards, however, the meeting space would move to the MSU Extension office classroom space on the garden level. Unlike the Zeeb Road location, moving the offices to downtown Ann Arbor and the meetings to the County LLRC building provides increased visitor's accessibility for both the offices and the meetings for those reliant on public transportation. Visitors who drive may need to pay for parking.

The County facilities department will provide possible layouts of the two locations for the Committee and staff to consider at the meeting.

Action Requested

Staff requests the Policy Committee approve the purchase of a new phone system at a cost not to exceed \$5,000. Staff also requests feedback from the Policy Committee on the two alternate locations. Staff will not purchase or install the phone system until the agency relocates.



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MEMORANDUM

To: Policy Committee
 From: Eric Bombery, Transportation Planner
 Date: January 4, 2012
 Re: 2035 Long Range Plan Administrative Modifications

Background

WATS completes administrative modifications as needed for the 2035 Long Range Plan (LRP) and provides them to the Committees and the public for their information when full amendments are considered. Administrative modifications are minor changes staff makes on LRP projects that do not require Committee approval. WATS may modify items such as cost decreases, slight cost increases, small changes in limits or implementing agency change without Committee approval. WATS and SEMCOG use administrative modifications to expedite the processing of small changes to avoid delaying a project.

WATS provides the nine administrative modifications completed during the second call for informational purposes. Please note that there may be more than one line for a single project on the listing as required by the federal and state format.

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2035 Transportation Plan Administrative Modification

RTP_ID	JURISDICTION	PROJECT_NAME	PROJECT_LIMITS	PROPOSED_WORK	PROJECT_TYPE	TIME CODE	TOT_COST	RTP_ID	FUNDING SOURCE	EPE	PE	ROWAY	CON	TRANSIT CAP	OP
2209	Ann Arbor	Dexter Avenue	from Maple to Doty	Construct nonmotorized path	Nonmotorized	2012	\$576,782	2209	CITY	\$0	\$0	\$0	\$369,047	\$0	\$0
2209	Ann Arbor	Dexter Avenue	from Maple to Doty	Construct nonmotorized path	Nonmotorized	2012	\$576,782	2209	CITY	\$0	\$0	\$0	\$207,734	\$0	\$0
2230	Ann Arbor	Stadium	Hutchins to Kipke	Reconstruct Roadway	Reconstruct Roadway	2015	\$3,809,000	2230	CITY	\$0	\$0	\$0	\$500,000	\$0	\$0
2230	Ann Arbor	Stadium	Hutchins to Kipke	Reconstruct Roadway	Reconstruct Roadway	2015	\$3,809,000	2230	STU	\$0	\$0	\$0	\$3,309,000	\$0	\$0
2231	Ann Arbor	Stone School Road	from Packard to I-94	Reconstruct roadway	Reconstruct Roadway	2016-2020	\$2,062,763	2231	CITY	\$52,632	\$210,526	\$0	\$1,799,605	\$0	\$0
2331	Ann Arbor	2012 Street Resurfacing Program	City of Ann Arbor	Rehabilitate roadway	Rehabilitate Roadway	2012	\$11,000,000	2331	CITY	\$0	\$0	\$0	\$11,000,000	\$0	\$0
4702	Ann Arbor	2013 Local Street Resurfacing Program	City of Ann Arbor	Rehabilitate roadway	Rehabilitate Roadway	2013	\$3,000,000	4702	CITY	\$0	\$0	\$0	\$3,000,000	\$0	\$0
5506	Ann Arbor	Stone School Road	from I-94 to Ellsworth	Construct nonmotorized path	Nonmotorized	2014	\$142,105	5506	OLF	\$0	\$0	\$0	\$21,053	\$0	\$0
5506	Ann Arbor	Stone School Road	from I-94 to Ellsworth	Construct nonmotorized path	Nonmotorized	2014	\$142,105	5506	OLF	\$0	\$0	\$0	\$121,053	\$0	\$0
5507	Ann Arbor	Stone School Road	from I-94 to Ellsworth	Reconstruct roadway	Reconstruct Roadway	2014	\$1,673,684	5507	CITY	\$52,632	\$210,526	\$0	\$1,410,526	\$0	\$0
6353	Ann Arbor	Fuller Road Station	Fuller at Maiden Lane	Construct transit facility	Facility Terminal	2016-2020	\$10,526,316	6353	OLF	\$0	\$0	\$0	\$10,526,316	\$0	\$0
6529	Ann Arbor	Main	from Ann Arbor-Saline to Stadium	Construct nonmotorized path	Nonmotorized	2021-2025	\$1,052,632	6529	M	\$0	\$0	\$0	\$63,158	\$0	\$0
6529	Ann Arbor	Main	from Ann Arbor-Saline to Stadium	Construct nonmotorized path	Nonmotorized	2021-2025	\$1,052,632	6529	OLF	\$0	\$0	\$0	\$126,316	\$0	\$0
6529	Ann Arbor	Main	from Ann Arbor-Saline to Stadium	Construct nonmotorized path	Nonmotorized	2021-2025	\$1,052,632	6529	OLF	\$0	\$0	\$0	\$509,474	\$0	\$0
6529	Ann Arbor	Main	from Ann Arbor-Saline to Stadium	Construct nonmotorized path	Nonmotorized	2021-2025	\$1,052,632	6529	PRVT	\$0	\$0	\$0	\$353,684	\$0	\$0
6640	Ann Arbor	Huron Pkwy	Hubbard to Fuller	Rehabilitate roadway	Rehabilitate roadway	2012	\$2,800,000	6640	CITY	\$0	\$0	\$0	\$2,800,000	\$0	\$0

Fund Sources

AR	American Recovery and Reinvestment Act - Any Area	Federal
AR1	American Recovery and Reinvestment Act - 120 Day Obligation	Federal
ARE	American Recovery and Reinvestment Act - Enhancement	Federal
ARE1	American Recovery and Reinvestment Act - Enhancement - 120 Day Obligation	Federal
ARU	American Recovery and Reinvestment Act - TMA	Federal
ARUL	American Recovery and Reinvestment Act - Small MPO, Small Urban	Federal
ARL	American Recovery and Reinvestment Act - Rural	Federal
AIRR	American Recovery and Reinvestment Act - Indian Reservation Roads	Federal
AFLH	American Recovery and Reinvestment Act - National Park Roads	Federal
AFFH	American Recovery and Reinvestment Act - Forest Highways	Federal
AFBD	American Recovery and Reinvestment Act - Ferry Boats	Federal
BHI	Bridge Rehabilitation - Prior 1991 - Interstate	Federal
BHN	Bridge Rehabilitation - National Highway System (NHS)	Federal
BHO	Bridge Rehabilitation - Not Classified, Off System	Federal
BHT	Bridge Rehabilitation - Surface Transportation Program (STP)	Federal
BI08	Build Michigan FY08	Federal
BOWD	Business Opportunity & Workforce Development Center	Federal
BRI	Bridge Replacement - Pre 1991 Interstate	Federal
BRN	Bridge Replacement - National Highway System (NHS)	Federal
BRO	Bridge Replacement - Not Classified, Off System	Federal
BRT	Bridge Replacement - Surface Transportation Program (STP)	Federal
CBCD	Corridor & Border Crossing Discretionary	Federal
CBIP	Coordinated Border Infrastructure Program - SAFETEA-LU	Federal
CM	Congestion Mitigation & Air Quality	Federal
CMG	Congestion Mitigation & Air Quality - 100% Federal	Federal
DIG	ISTEA Demonstration 100% Federal on Interstate	Federal
DOG	ISTEA Demonstration 100% Federal Not Classified	Federal
DPN	ISTEA Demonstration 80% Federal on NHS	Federal
DPO	ISTEA Demonstration 80% Federal Not Classified	Federal
DPS	ISTEA Demonstration 80% Federal on STP	Federal
DPSA	Demonstration Project Section 112 Division A	Federal
DST	Donor Bonus Surface Transportation	Federal
DSTU	Donor Bonus Surface Transportation - (Urban > 200,000)	Federal
DSTT	Donor Bonus Surface Transportation - Rural - Trunkline	Federal
EBSL	Equity Bonus - SAFETEA-LU	Federal
EDAF	Economic Development - Category A with Federal Aid	Federal
EDCF	Economic Development - Category C with Federal Aid	Federal
EDDF	Economic Development - Category D with Federal Aid	Federal
EDFF	Economic Development - Category F with Federal Aid	Federal
ER	Emergency Relief	Federal
FBD	Ferry Boat & Terminal Discretionary	Federal
FFH	Federal Forest Highway	Federal
FLH	Federal Land Highways - Public Lands	Federal
HBOA	Highway Bridge Obligation Authority	Federal
HPP	High Priority Projects (Demo)	Federal
HPSL	High Priority Projects - SAFETEA-LU	Federal
HRRR	High Risk Rural Roads - SAFETEA-LU	Federal
HSG	High Speed Raix Crossings - 100% Federal	Federal
HSIP	Highway Safety Improvement Program - SAFETEA-LU	Federal
IM	Interstate Maintenance - No Added Lanes	Federal

IMD	Interstate Maintenance Discretionary	Federal
IMG	Interstate Maintenance - Safety - 100% Federal	Federal
ITS	Intelligent Transportation Systems	Federal
JST	85% Minimum Floor Surface Transportation	Federal
JSTU	85% Minimum Floor Surface Transportation (Urban Area > 200,000)	Federal
LTA	Local Technical Assistance Program	Federal
MG	Minimum Guarantee	Federal
NCII	National Corridor Infrastructure Improvement - SAFETEA-LU	Federal
NH	National Highway System	Federal
NHG	National Highway System - Safety - 100% Federal	Federal
NHI	National Highway Funds on I (Does not Qualify for I)	Federal
NHIM	National Highway Funds on I (Qualifies for IM)	Federal
NHS	National Highway System - MDOT Safety Program	Federal
NRT	National Recreational Trails	Federal
OFHWA	Other FHWA Funds (Specify source in <i>Comments</i>)	Federal
PNRS	Projects of National and Regional Significance	Federal
RP	Research Project	Federal
RPH	American Recovery and Reinvestment Act	Federal
SBD	Scenic Byways - Discretionary	Federal
SIB	State Infrastructure Bank	Federal
SLG	Surface Transportation Safety	Federal
SRSE	Safe Routes to School - Either - SAFETEA-LU	Federal
SRSI	Safe Routes to School - Infrastructure - SAFETEA-LU	Federal
SRSN	Safe Routes to School - Non-infrastructure - SAFETEA-LU	Federal
SST	Supportive Services Training	Federal
ST	Surface Transportation Program (STP) - Any Area	Federal
STE	STP - Enhancement	Federal
STG	STP - Safety - 100% Federal for ST	Federal
STH	STP - Safety - Hazard Elimination	Federal
STI	STP - Interstate (90%)	Federal
STL	STP - Local	Federal
STR	STP - Safety - Rail-Highway Crossing Protection	Federal
STRG	STP - Safety Rail-Highway & Incentive Payment - 100% Federal	Federal
STS	STP - Any Area- MDOT Safety Program	Federal
STT	STP - Trunkline	Federal
STU	STP - Urban Areas > 200,000 Population	Federal
STUL	STP - Urban Areas < 200,000 Population	Federal
STUT	STP - Urban Areas < 200,000 Population - Trunkline	Federal
SUG	STP - Safety - 100% Federal for STU	Federal
TBR	Timber Bridge Fund	Federal
TCP	Tax Compliance Program	Federal
TCSP	Transportation, Community and System Preservation	Federal
TG	Transportation Grant (100% Fed)	Federal
TIP	Transportation Improvements Projects SAFETEA-LU	Federal
3038	Section 3038 - Over the Road Bus Program	Transit
3045	Section 3045 - National Fuel Cell Technology Development Program	Transit
5303	Section 5303 - CTF Metropolitan Transportation Planning	Transit
5304	Section 5304 - CTF Statewide Transportation Planning	Transit
5305	Section 5305 - Metropolitan and Statewide Planning	Transit
5307	Section 5307 - UZA Formula	Transit
5308	Section 5308 - Clean Fuels Program	Transit

5309	Section 5309 - Capital Bus and Capital New Starts	Transit
5310	Section 5310 - Elderly & Disabled	Transit
5311	Section 5311 - Non-UZA	Transit
5313	Section 5313 - Transit Cooperative Research Program	Transit
5314	Section 5314 - National Research and Technology Program	Transit
5316	Section 5316 - Transit - Section 5316 - Job Access/Reverse Commute	Transit
5317	Section 5317 - Transit - Section 5317 - New Freedom Initiative	Transit
5320	Section 5320 - Alternative Transportation in Parks and Public Lands	Transit
5339	Section 5339 - Alternative Analysis	Transit
5505	Section 5505 - University Transportation Centers Program	Transit
A307	Section 5307 - UZA Formula - American Recovery and Reinvestment Act	Transit
A311	Section 5311 - Non-UZA - American Recovery and Reinvestment Act	Transit
AR-T	American Recovery and Reinvestment Act - Transit	Transit
BI04	Build Michigan Bond Issue 2004	State
BI06	Build Michigan Bond Issue 2006	State
BI08	Build Michigan Bond Issue 2008	State
BT01	Bond Trunkline Roads for First Issue	State
CTF	Comprehensive Transportation Fund	State
EDA	Economic Development - Category A	State
EDC	Economic Development - Category C	State
EDD	Economic Development - Category D	State
EDF	Economic Development - Category F	State
JT07	Jobs Today Bond Issue 2007 GARVEE (State AC for Federal GARVEE Bonds)	State
LFMP	Local Fund Match Program - 100% Local	State
M	State Funds - Michigan Betterment	State
MBS	Michigan Budget Stabilization	State
MBWB	Michigan Blue Water Bridge	State
MCS	State Funds - Critical Structures	State
MDA	Drainage Assessment	State
MER	Emergency Program	State
MIR	State Funds - Institutional Roads	State
MRR	Michigan Railroad	State
MRRF	Michigan Revolving Real Estate Fund	State
MS	Safety Program	State
MTB	Turnback Program	State
SIBG	100% State Infrastructure Bank	State
CITY	Local - City (Specify city in <i>Comments</i>)	Local
CNTY	Local - County (Specify county in <i>Comments</i>)	Local
OLF	Other Local Funds (Specify local fund source in <i>Comments</i>)	Local
PRVT	Private (Non-governmental)	Local
TRAL	Local - Transit Authority Funds (Specify transit authority in <i>Comments</i>)	Local
TWP	Local - Township (Specify township in <i>Comments</i>)	Local
VLG	Local - Village (Specify village in <i>Comments</i>)	Local

Primary Work Types

Bridge - other	Surface Transportation
Bridge replacement	Surface Transportation
New route/structure (capacity increase)	Surface Transportation
Reconstruct	Surface Transportation
Restore & rehabilitate	Surface Transportation
Resurface	Surface Transportation

Roadside facility	Surface Transportation
Traffic ops/safety	Surface Transportation
Widen - major (capacity increase)	Surface Transportation
Widen - minor	Surface Transportation
Transit communication equipment	Transit
Transit facility	Transit
Transit maintenance equipment and parts	Transit
Transit operations	Transit
Transit operations equipment	Transit
Transit vehicle additions/replacements	Transit
Transit vehicle rehabilitation	Transit
Aviation	Miscellaneous
GPA	Miscellaneous
Heritage routes	Miscellaneous
Intermodal/multimodal	Miscellaneous
Marine/port	Miscellaneous
Miscellaneous	Miscellaneous
Planning and research	Miscellaneous
Rail	Miscellaneous
Studies	Miscellaneous
Wetland mitigation	Miscellaneous