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WASHTENAW AREA TRANSPORTATION STUDY

705 NORTH ZEEB ROAD 2ND FLOOR
ANN ARBOR, MICHIGAN 48103-1560
PHONE: (734) 994-3127 FAX: (734) 994-3129
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NOTICE OF MEETING

TECHNICAL COMMITTEE

DATE: Wednesday, September 7, 2011

TIME: 9:30 am

PLACE: WATS Meeting Space, 705 N. Zeeb Road, Scio Township

AGENDA:

1. Call to Order/Introductions
2. Public Participation
3. Approval of Minutes – August 3, 2011 Technical Meeting (attached) – Action
4. Communications and Announcements
5. Report on WATS Activities
6. Old Business
7. New Business
 - A. Complete Streets Policies (attached) – Action
 - B. Complete Streets Toolkit (attached) – Discussion
 - C. 2010 Crash Report (attached) – Action
 - D. Revised Federal Aid Criteria (attached) – Discussion

POLICY COMMITTEE MEMBERS

- CITY OF ANN ARBOR • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP • CITY OF CHELSEA •
- VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY • MICHIGAN DEPARTMENT OF TRANSPORTATION •
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- WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI • YPSILANTI TOWNSHIP •
- EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

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REPRESENTING WASHTENAW COUNTY

8. Agency/Interests Reports

City of Ann Arbor	Ann Arbor DDA	AATA
City of Chelsea	Village of Dexter	Dexter Township
EMU	FHWA	Pittsfield Township
City of Milan	MDOT Planning	MDOT Region/TSC
City of Saline	SEMCOG	U of M
WCRC	City of Ypsilanti	Ypsilanti Township
Washtenaw County	Disabled	Environmental
Freight	Non-motorized	Senior

9. Adjournment



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TECHNICAL ADVISORY SUBCOMMITTEE MINUTES

DATE: August 3, 2011
TIME: 9:30 a.m.
PLACE: WATS Meeting Space, 705 N. Zeeb Road, Ann Arbor, MI 48103

Members Present: City of Ann Arbor – Eli Cooper, Chair
Pittsfield Township – Paul Montagno, 1st Vice-Chair
AATA – Chris White
City of Ann Arbor Engineering – Homayoon Pirooz
Washtenaw County Road Commission – Roy Townsend
Eastern Michigan University – Dieter Otto
Village of Dexter – Christine Phillips (for Rhett Gronevelt)
FHWA – Andy Picard
MDOT University Region – Paul Lott
University of Michigan – Steve Dolan
City of Saline – Gary Roubal
Non-Motorized Representative – Larry Deck
Dexter Township – Patrick Sloan
Ypsilanti Township – Joe Lawson
Disabled Representative – Dave Reid

Members Absent: City of Chelsea - Christine Linfield, 2nd Vice-Chair
Ann Arbor DDA – Susan Pollay
Freight Representative – Lance Hagler
Environment Representative – Timothy Fischer
Washtenaw County Public Health – Lily Guzman
City of Milan –Robert Grostick
Senior Representative – Wes Armbruster
MDOT Planning – Ola Williams
City of Ypsilanti DPW – Stan Kirton

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Minutes of the Meeting
Technical Advisory Committee
August 3, 2011
Page 2

Others Present: WATS – Terri Blackmore, Ryan Buck, Nick Sapkiewicz, Mark Ferrall
SEMCOG – Jeff Tumidanski
City of Ann Arbor – Pat Cawley
MDOT – Kari Martin
AATA – Jesse Bernstein, Michael Benham

1. Call to Order

Chair Cooper called the meeting to order at 9:35 A.M. and asked those present to introduce themselves. Noting that the committee did not have a quorum in attendance, Chair Cooper put off action items until quorum was present.

2. Public Participation

Chair Cooper asked if anyone from the public would like to address the Committee. No one asked to address the committee so Mr. Cooper closed public participation time.

3. Approval of Minutes

Mr. Deck made a correction to the date of the most recent WATS Policy Committee meeting and the Ann Arbor-Saline over I-94 crossing meeting. Mr. Deck also corrected the location of greenway work ongoing in Pittsfield Township. Mr. Deck made a motion to accept the minutes with corrections. Mr. Pirooz seconded the motion and the Committee approved the minutes.

4. Communications and Announcements

Ms. Blackmore reported that WATS is continuing to update the federal funds criteria and that the application will include storm water management and material recycling questions.

Mr. Montagno asked if the applications would include points for ranking projects. Ms. Blackmore indicated that points would be assigned in the future, as pending legislation will likely include the use of performance measures.

Ms. Blackmore reported that the WATS Policy Committee held a special legislative meeting to talk with elected officials about the need for transportation funding. Ms. Blackmore added that the issue would be a priority on the Governors agenda in fall 2011 and that there would be two separate bodies exploring bridge and transit needs in the state.

5. Report on WATS Activities

Ms. Blackmore reported WATS and AATA have been working with Washtenaw communities to form the unincorporated Act 196 transit governance board and that the new unincorporated board would establish funding options and an implementation schedule for the Transit Master Plan.

Ms. Blackmore explained that WATS is continuing work on the Complete Streets plan for the County and that the steering committee met in June to discuss the draft policies.

Ms. Blackmore reported that WATS commenced work on the Toyota safety project, purchasing a vehicle, computers, a GPS, and camera equipment necessary for data collection.

6. New Business

A. Transit Master Plan Presentation and Endorsement

Jesse Bernstein and Michael Benham from Ann Arbor Transportation Authority (AATA) and Ms. Blackmore gave a presentation on the AATA Transit Master Plan TMP. Mr. Benham spoke about the agency's existing services and current initiatives, including vanpools, airport service, East Medical Center service and increased service for Washtenaw Avenue. Mr. Benham explained that the needs identified in the 2007 WATS Transit Plan gave rise to the AATA developing the TMP.

Mr. Bernstein explained that the improvements called for in the TMP are part of a thirty-year vision for the County and that funding sources for its implementation are still under discussion.

Ms. Blackmore reported the progress to date on developing a governing body legally capable of operating and funding countywide transit service.

Mr. Deck asked whether the proposed new transit service would be one unified provider or would include the existing rural providers in the county.

Ms. Blackmore explained that under the TMP providers would coordinate funding and planning to implement service improvements. Ms. Blackmore added that it would be the duty of the Unincorporated 196 Transit Board to determine a funding mechanism for improvements.

Mr. Dolan made a motion recommend the Policy Committee endorse the Transit Master Plan. Mr. Reid seconded and the motion passed.

B. 2035 Transportation Plan Amendments

Ms. Blackmore reported that the Ann Arbor Transportation Authority, City of Saline, Washtenaw County Road Commission, and City of Ypsilanti submitted eight (seven new and one change) projects for amendment.

Ms. Blackmore explained the seven new projects cost \$4,666,500 with the federal portion totaling 81% or \$3,785,000, the state portion totaling 15% or \$700,000, and the local portion totaling 4% or \$181,500. Ms. Blackmore went on to say that the new projects using transit funds are within AATA's balance of 5307 funds and remain fiscally constrained and that STP projects remained fiscally constrained by reducing preventive maintenance line items.

Ms. Blackmore added that one of the two locatable new projects rehabilitates an existing facility and results in a positive impact on the Environmental Justice area.

Mr. Roubal made a motion to accept the LRP amendments. Mr. White seconded and the motion passed.

C. AATA Alternatives Analysis UPWP Amendment

Mr. White explained the upcoming phase of the Ann Arbor Connector Study would involve an alternatives analysis to determine the best technology for connecting the UM north campus and downtown Ann Arbor. Mr. White reported AATA has submitted an application for funding to do the Alternatives Analysis and that AATA would know the results of the application by October 1, but that the work would require an amendment to the UPWP. Mr. White added he would provide more information next month, prior to a recommendation to the Policy Committee.

Mr. Deck inquired to the cost of implementing the Ann Arbor Connector. Mr. White explained that the cost would depend on the technology.

Mr. Montagno asked how far south the Connector is projected to travel. Mr. White stated that the route is still under review.

D. FY 2013 Applications

Mr. Sapkiewicz reported that WATS received only one FY 2013 Safety application from local agencies and that the project was for pedestrian rapid flashing beacons in the City of Ann Arbor at Fuller, near Cedar Bend, Geddes at the entrance to Gallup Park and at S. University at Tappan. Mr. Sapkiewicz went on to explain that the City of Ann Arbor project has a benefit cost ratio of 8:1.

Ms. Phillips questioned why the City chose the rapid flashing beacon over alternatives and how the locations were selected. Mr. Cawley explained that the benefit/cost of beacons over alternatives is greater and that the locations were un-signalized locations for pedestrian crashes.

Mr. Deck inquired to the cost of a rapid flashing beacon vs. a HAWK signal. Mr. Pirooz explained that the beacons cost about \$10,000 location while HAWK signals cost \$40,000.

Mr. Sloan made a motion to recommend approval of the Safety project to the Policy Committee. Mr. Pirooz seconded and the motion passed.

E. Toyota Crash Data Collection Process

Mr. Ferrall provided an update to WATS' safety project with Toyota explaining the crash types WATS will collect data on and data items included. Mr. Ferrall added that MDOT and FHWA approved the work task.

8. Agency Reports

A. Ann Arbor

Mr. Pirooz reported that Ann Arbor's annual street resurfacing program is ahead of schedule and that City Council would be asked to add streets to be resurfaced to the current year's schedule.

Mr. Pirooz also reported that the City finances the street resurfacing program through a millage set to expire in the next year. He added City Council would examine financing sidewalk work through the street millage.

Ms. Blackmore suggested that the City look for a consistent approach to sidewalk ramps in neighborhoods. Ms. Blackmore also recommended pruning the trees currently obstructing the HAWK signal on Huron St.

Mr. Cooper reported there would be a targeted enforcement of Ann Arbor's pedestrian crossing laws. Ms. Blackmore asked for clarification on the citation for disobeying the crosswalk law. Mr. Cooper explained the citation is a \$100 fine and two points on your driving license. Mr. Cooper thanked the WBWC for their work to educate the public on the new pedestrian law.

B. AATA

Mr. White reported that AATA would be initiating an expansion of the MDOT vanpool program while MDOT would continue to handle the existing programs. Mr. White also reported that AATA would operate an Eastern Michigan University stadium shuttle and participate in a bus pass program with the University. Mr. White added that AATA and Michigan Flyer are discussing options for Metro Airport shuttle service.

C. Dexter Village

Ms. Phillips reported that Dexter Village is working on a non-motorized path to connect the Village and Hudson Mills Metro Park.

D. Dexter Township

Mr. Sloan had nothing to report.

E. EMU

Mr. Otto reported that the Washtenaw at Oakwood project would be complete by student move in on August 22.

F. Pittsfield Township

Mr. Montagno reported that the Pittsfield Township Board adopted the Master Plan. Mr. Montagno also reported that work began on the Lohr Textile Greenway and that the Township is working with County Health to develop a Complete Street ordinance.

G. MDOT Planning

Ms. Martin reported that MDOT is delaying work on M-52 in Chelsea until 2012 due to right-of-way and that they will let M-52 in Manchester with some earthwork to begin in fall 2011. Ms. Martin explained that the HAWK signal on Michigan Ave between Holmes and Wiard was completed. Ms.

Martin noted recent changes within MDOT including the downsizing of seven bureaus to offices, and changeover of the Brighton TSC manager. Ms. Martin added that MDOT would be holding the annual Maintaining Traffic Summit in late October.

H. Saline

Mr. Roubal reported work would begin on the City's Richards, Towner, and Wallace projects by August 5.

I. SEMCOG

Mr. Tumidanski reported that SEMCOG added the Fuller Rd. Station project to the regional TIP.

J. UM

Mr. Dolan reported the university is looking into implementing a bike-sharing program.

K. Ypsilanti Township

Mr. Lawson reported that the Township had a meeting with LSL Planning to update the Township Master Plan. Mr. Lawson added that work would kick off in September and last 18 months with public involvement to take place in the spring.

L. Disabled

Mr. Reid reported that Select Ride was demoing a new, small accessible vehicle and provided over 100 rides in the County to individuals with varying disabilities with great success. Mr. Reid added that the vehicles can transport two wheelchairs or four ambulatory riders.

M. Non-motorized

Mr. Deck had nothing to report.

9. Adjournment

Mr. White recommended a future agenda item to discuss what should constitute a quorum for the Technical Committee. Mr. Dolan made a motion to adjourn the meeting. Mr. Montagno supported the motion and the meeting adjourned at 11:35 A.M.



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MEMORANDUM

To: Technical Committee
From: Ryan Buck
Date: August 24, 2011
Re: Complete Streets Policies

Background

In January 2011, WATS initiated development of the Complete Streets Plan for Washtenaw County. Among other accomplishments, the steering committee has created four complete streets policies. The policies listed below will be considered at the Technical Committee meeting on September 7.

General Complete Streets Policy

Transportation agencies shall consider the needs of pedestrians, bicyclists, public transportation vehicles and riders, motorists, freight vehicles, and people of all ages and abilities during planning, programming, policy development, design, construction, reconstruction, retrofit, operations, and maintenance activities and during product selection. Communities, transportation agencies, and partners should recognize all modes as integral elements of the transportation system and view all transportation improvements as opportunities to improve safety, access, and mobility for all travelers in the region.

Policy on Federal Funds

The Washtenaw Area Transportation Study will confirm that Complete Streets needs are considered for any improvement seeking federal transportation funds.

Policy on Supporting the Vision of the Community

The Washtenaw Area Transportation Study seeks to promote Washtenaw County communities' livability and sustainability goals through planning and implementing Complete Streets initiatives and improvements.

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Policy on Public Health

The Washtenaw Area Transportation Study supports improving public health by encouraging, facilitating, and accommodating physical activity through the design and connectivity of transportation infrastructure, including ordinances, which promote public rights-of-way as safe places for transportation, social, and recreational functions.

Action Requested

Please review the policies and come prepared to discuss at the September 7 meeting. The Complete Streets Steering Committee recommends the Technical Committee review the four policies and recommends the policies for adoption by the WATS Policy Committee.



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MEMORANDUM

To: Technical Committee
From: Ryan Buck
Date: August 24, 2011
Re: Complete Streets Toolkit

Background

To facilitate and enhance development of the WATS Complete Streets Plan for Washtenaw County, WATS collaborated with the Washtenaw County Department of Community Health and awarded a small grant that requires that WATS create a complete streets toolkit. The grant stipulates that the toolkit will provide a list of potential complete streets treatments that cover all land use types (urban, urban fringe, and rural).

WATS is producing two versions of the toolkit. The print version will be included within the text of the Complete Streets Plan document. Attached is an example of the print version of the toolkit at the September 7 meeting.

The second version of the toolkit will be entirely web-based. It will include the same information as the print version but with enhanced functionality including links to additional information, research, pictures, and embedded videos.

Action Requested

Please review the attached toolkit example and come prepared to discuss.

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BIKE BOX

[Flickr Group: Bike Boxes](#)

[MMUTCD](#)

Bike Box

Applicable Land Uses: Urban

Modes Improved: Bicycle

Description: A bike box places the stop line for vehicles behind the stop line for bicycles. This allows cyclists to move ahead of vehicles when the traffic signal is red.

This makes the cyclist more visible to other transportation system users and can help reduce crashes where vehicles turning right cut-off cyclists.

Guidelines: Generally apply at high volume locations. Not currently in MMUTCD

Cost Estimate: Pavement markings—\$1,000 however detector loop reconfiguration may significantly increase cost.

Shared Use Path

Applicable Land Uses: Fringe, Rural

Modes Improved: Pedestrian, Bicycle

Description: Shared use paths can run parallel to roads or make transportation connections outside the right-of-way of the road. Shared use paths offer safety benefits by physically separating automobile traffic with non-motorized traffic and providing a space dedicated for non-motorized transportation.

Guidelines: To accommodate both pedestrians and bicyclists, shared use paths should be at least ten feet wide with an additional two feet of clearance on each side.

Cost Estimate: \$300,000 per mile



SHARED USE PATH

[Shared Use Path Case Study](#)

[WATS Non-motorized plan](#)

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Memorandum

To: Technical Committee
From: Eric Bombery
Date: August 25, 2011
Re: Draft 2010 Traffic Crash Report

Background

The draft 2010 Traffic Crash Program Report is available for download at the link <http://bit.ly/o8tLwX>. The Traffic Crash Program Report reviews and analyzes the crashes in Washtenaw County including the entire City of Milan. Please review the report and return comments to Eric Bombery no later than September 16. The final Traffic Crash Report will be distributed in October when action will be expected.

Action Requested

Staff requests that the Technical Committee review the 2010 Traffic Crash Report and return comments to Eric Bombery by September 16 with approval scheduled for October.

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Memorandum

To: Technical Committee
From: Eric Bombery
Date: August 25, 2011
Re: Federal-aid Application

Background

To remain ahead of federal regulations, WATS along with the Federal-aid Committee completed a redesign of the federal-aid application. The criteria added to the form address expected federal directives and based on training WATS staff received. These new criteria will likely be required in the next transportation funding reauthorization. The provided form is for the Technical Committee information and discussion at the September 7 Technical meeting.

Action Requested

Staff requests that the Technical Committee review and be prepared to discuss the federal-aid application.

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