



705 NORTH ZEEB ROAD 2ND FLOOR
ANN ARBOR, MICHIGAN 48103-1560
PHONE: (734) 994-3127 FAX: (734) 994-3129
WEBSITE: WWW.MIWATS.ORG
E-MAIL: WATS@MIWATS.ORG

MINUTES OF MEETING

COMPLETE STREETS STEERING COMMITTEE

DATE: March 9, 2011

TIME: 10:30 a.m.

PLACE: Washtenaw County LLRC, 4135 Washtenaw Avenue, Pittsfield Township

Members Present: Washtenaw County – Lily Guzmán
City of Chelsea – Christine Linfield
City of Ann Arbor – Eli Cooper
MDOT – Kari Martin
Village of Dexter – Allison Bishop
AATA – Chris White
WCRC - Matt MacDonell
SEMCOG – Calvin Johnson
Dexter Township – Patrick Sloan
Scio Township – Nancy Hedberg
Scio Township – Allison Arscott
City of Saline – Jeff Fordice
AACIL – Eleanor Chang
MDCH – Holly Madill
Ypsilanti Township – Joe Lawson
WBWC – Larry Deck
Northfield Township – Deb Mozurkewich
MARP – Clark Charnetski
Citizen Advisor – Ruth Ann Jamnick
Ann Arbor Township – Mike Moran
Village of Dexter – Christine Phillips
Select Ride – Dave Reid
Pittsfield Township – Paul Montagno
WATS – Terri Blackmore, Ryan Buck, Eric Bombery, Nick Sapkiewicz, Mark Ferral

POLICY COMMITTEE MEMBERS

- CITY OF ANN ARBOR • ANN ARBOR DDA • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP •
• CITY OF CHELSEA • VILLAGE OF DEXTER • DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY •
- MICHIGAN DEPARTMENT OF TRANSPORTATION • CITY OF MILAN • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP • CITY OF SALINE •
- SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •
- WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI •
- YPSILANTI TOWNSHIP • EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

Complete Streets Minutes

March 9, 2011

Page 2 of 4

1. Call to Order/Introductions

Chair Buck called the meeting to order at 10:31 am and asked those present to introduce themselves.

Mr. Buck apologized to the committee about confusion over the start time of the meeting.

2. Changes/Approval of Agenda

Ms. Linfield made a motion to approve the agenda as presented. Mr. Cooper supported and the committee approved the agenda.

3. Public Participation

Mr. Buck asked if anyone from the public wished to address the committee. No one from the public addressed the committee and public participation time was closed.

4. Approval of Minutes

Mr. Arscott made a motion to approve the minutes of the January 12, 2011 meeting. Ms. Hedberg supported the motion.

Mr. Deck pointed out a typo on page 2 and stated that the acronym for the Washtenaw Biking and Walking Coalition was incorrect.

Mr. Cooper stated that on page 4 his comment should use the word “preferred” instead of “dominant”.

The committee approved the minutes.

5. Complete Streets Training

Mr. Sapkiewicz outlined the “Train the Trainer” training Ms. Blackmore and he attended.

6. Needs and Treatments

A. Definitions - Action

Mr. Buck reported that WATS staff developed draft definitions for “need” and “treatment”. He stated that the definitions would help staff develop a working list of needs and identify qualifying treatments.

The committee recommended several changes to the wording of the definitions.

Mr. Sloan asked if the definition of need should be expanded to include any issue that could be addressed by a treatment.

Mr. Buck stated that “needs” were issues defined by criteria or WATS policies such as the need for a pedestrian facility on all federal aid eligible roads. He stated that many treatments would address issues to improve travel but that not every issue should be defined as a need.

Mr. White made a motion to approve the definitions as recommended by the committee:

Need – An area where infrastructure for contextually appropriate travel modes is absent or substandard.

Treatment – Any improvement that benefits travel, safety or functionality.

Mr. Sloan supported and the motion passed.

B. Criteria - Discussion

Mr. Buck reported that staff had drafted criteria for each mode to identify needs. Mr. Buck stated that a draft of the criteria was at each place.

Mr. Buck stated that staff recommendations for each mode were separated into urban, urban fringe and rural areas.

Mr. White asked how a small city or village outside the urbanized area would be classified. Mr. Buck stated that those communities would most likely be treated as urban but that it depends on the context and the desire of the local community.

Mr. Buck discussed the draft criteria for identifying bicyclist needs. Mr. Buck asked the committee if shared use paths along roads without defined bicycle lanes in the urban fringe and rural areas should be considered as contextually appropriate. Mr. Buck pointed out that while a shared use path would satisfy the need in an urban fringe or rural area, that does not preclude the recommendation of a striped bike lane on the roadway.

Mr. Sapkiewicz discussed the draft criteria for identifying pedestrian needs.

Mr. Cooper recommended removing the description of a sidewalk as a dedicated pedestrian use.

Mr. Deck commented that Boulder Colorado has adopted standards for applying non-motorized improvements and offered a link to the Boulder report.

Mr. Ferrall discussed the draft criteria for identifying transit needs.

Mr. White stated that while he has used the term “lead walk” an alternative name could be more intuitive. Mr. White offered “stop pad” as a possible alternative.

Mr. White recommended adding fixed or flex route service to the urban fringe area.

Complete Streets Minutes

March 9, 2011

Page 4 of 4

Mr. Charnetski stated that benches for bus stops may be needs for other reasons, such as proximity to a senior center.

Mr. Bombery discussed the draft criteria for identifying auto and truck needs.

Mr. Cooper stated that references to AASHTO standards should be changed to AASHTO guidelines.

Mr. Buck discussed the draft criteria for identifying intersection needs.

Mr. MacDonnell recommended adding coordinated traffic signals and ITS to the criteria for intersection needs.

Mr. Buck stated that staff would bring back the criteria for approval at the April meeting.

7. Complete Streets Toolkit – Discussion

Mr. Buck discussed the toolkit facet of the Complete Streets Plan. Mr. Buck stated that the Toolkit would be a full listing of complete streets treatments including more details on specific treatments. Recommendations for where each treatment is best implemented based on surrounding land use will also be included in the toolkit.

8. Adjournment

Mr. Buck thanked those in attendance for their participation and reaffirmed the start time of the meetings as 10:30am.

The meeting was adjourned at 11:58am