

WASHTENAW AREA TRANSPORTATION STUDY (WATS)

705 N. Zeeb Road
Ann Arbor, MI 48103
phone: 734.994.3127
website: miwats.org
email: wats@miwats.org

NOTICE OF MEETING

POLICY COMMITTEE

DATE: May 20, 2015

TIME: 9:30 am

PLACE: Patrick Barrie Conference Room, 705 N. Zeeb Road, Scio Township

AGENDA:

1. Call to Order/Introductions
2. Approval of the Agenda
3. Approval of Minutes – April 15, 2015 Policy Committee Meeting (attached) – Action
4. Public Participation
5. Communications and Announcements
6. Bills over \$500
7. Old Business
8. New Business
 - A. 3rd Quarter Financial Statements (attached) - Action
 - B. Expanded discussion of regional planning

POLICY COMMITTEE MEMBERS

City of Ann Arbor • Ann Arbor Area Transportation Authority • City of Ann Arbor DDA • Ann Arbor Township • City of Chelsea • City of Dexter
Dexter Township • Eastern Michigan University • Michigan Department of Transportation • City of Milan • Northfield Township •
Pittsfield Township • City of Saline • Scio Township • Southwest Washtenaw Council of Governments • Superior Township •
University of Michigan • Washtenaw County Board of Commissioners • Washtenaw County Road Commission • City of Ypsilanti • Ypsilanti Township •
• Ex Officio: Federal Highway Administration • Southeast Michigan Council of Governments •

An Intermunicipality Committee organized under Act 200 of Public Acts of Michigan (1957)
representing Washtenaw County

9. Agency Reports

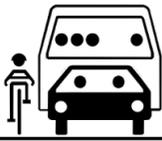
Ann Arbor DDA
City of Chelsea
The Ride
Scio Township
MDOT Region/TSC
City of Dexter
SEMCOG
U of M

City of Ann Arbor
Pittsfield Township
City of Milan
Superior Township
Northfield Township
City of Saline
SWWCOG
FHWA

Ann Arbor Township
City of Ypsilanti
Ypsilanti Township
MDOT Planning
Washtenaw County BOC
Dexter Township
EMU
WCRC

10. Adjournment

The Washtenaw Area Transportation Study (WATS) financed the preparation of this document through grants from the U.S. Department of Transportation in cooperation with the Michigan Department of Transportation and contributions from local government, public transit, and educational unit members of the Washtenaw Area Transportation Study. The views and opinions expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.



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Minutes

POLICY COMMITTEE

DATE: April 16, 2015

TIME: 9:30 a.m.

PLACE: Patrick Barrie Conference Room, 705 N Zeeb Rd, Ann Arbor, MI 48103

Members Present: City of Dexter – Jim Carson, Chair
Scio Township – Nancy Hedberg, Vice-Chair
City of Milan – Michael Armitage
City of Ann Arbor – Chuck Warpehoski
Dexter Township – Harley Rider
City of Chelsea – Melissa Johnson
SEMCOG – Tom Bruff
WCBOC – Yousef Rabhi
TheRide – Larry Krieg
Pittsfield Township – Mandy Grewal
City of Ypsilanti – Peter Murdock
Ypsilanti Township – Brenda Stumbo
City of Saline – Linda TerHaar
Superior Township – Ken Schwartz
Northfield Township – Howard Fink
SWWCOG – Gene DeRossett
Ann Arbor Township – Mike Moran
EMU – Ken Dobson
FHWA – Andy Pickard
WCRC – Roy Townsend for Doug Fuller
University of Michigan – Hank Baier
City of Ann Arbor DDA – Keith Orr
MDOT Planning – Pam Boyd

Members Absent:

Others Present: WATS – Ryan Buck, Mark Ferrall, Suzann Flowers, Nick Sapkiewicz
MDOT - Mark Sweeney, Stephanie Palmer, Chris Gulock, Kari Martin, Paul Ajegba
SEMCOG - Amy Malmer
Michigan Environmental Council - Elizabeth Treutel
Washtenaw Biking and Walking Coalition -- Larry Deck

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1. Call to Order

Chair Carson called the meeting to order at 9:30 AM.

2. Approval of the Agenda

Ms. Stumbo made a motion to approve the agenda. Mr. Fink supported the motion and it passed.

3. Approval of the March 18, 2015 Policy Committee Minutes

Mr. Krieg offered a correction to a missing 'or' on page 5, and asked staff to define acronyms in future minutes to avoid jargon.

Mr. Krieg made a motion to approve the March 18, 2015 minutes. Mr. Armitage supported the motion and it passed.

4. Public Participation

Mr. Deck from the Washtenaw Bicycling and Walking Coalition summarized comments from a document distributed at the March Policy Committee meeting. A copy of this document is stored in WATS' meeting records.

Ms. Treutel summarized comments from a document that she distributed to the committee. A copy of this document is stored in WATS' meeting records.

Mr. Buck noted there was a written public comment at members seats from Cheryl Mackrell of Barton Hills Village. A copy of that document is stored in WATS' meeting records.

5. Communications and Announcements

Mr. Buck summarized items from the April 2015 Director's Report provided to the committee. A copy of this report is available in WATS' meeting records.

6. Approval of Bills over \$500

- \$25,000 - authorization for furniture purchase
- \$1,300 - four registrations to annual MTPA conference
- \$500 - Washtenaw County Parks - for printing new county bike map

Mr. Rabhi made a motion to approve bills over \$500. Ms. Fink supported the motion and it passed.

7. Old Business

A. US-23 Active Traffic Management TIP Amendment

Mr. Fink made a motion to approve MDOT's 2015 and 2016 Alternative Traffic Management (ATM) projects for inclusion in WATS' Transportation Improvement Program (TIP), and to take a roll call vote when the vote is called. Mr. DeRossett supported the motion.

Mr. Fink stated that he appreciated the healthy debate surrounding this project, but that he believed this project, though imperfect, address an existing and significant problem and should be approved. He added that if approval fails, the money would go to another

corridor in the region.

Mr. DeRossett supported Mr. Fink's comments, and said that this project addresses a significant public safety issue, and would be a mistake to allow the money to go to another corridor.

Mr. Krieg asked MDOT to clarify how comments in the early coordination period were included in its Environmental Assessment (EA), specifically those regarding scope. Ms. Martin stated that MDOT took those comments into consideration, and documentation of responses will be included in the final EA document.

Mr. Krieg stated that this project, by adding cars to local streets, has the potential to make The Ride's service less reliable. Accommodating that traffic could require capacity increases to numerous other streets in Ann Arbor. He said those factors would require him to vote against the project.

Mr. Baier stated that the University of Michigan views MDOT as the agency responsible for its highways, and as such must have faith in the organization when it identifies a project addressing problems along a corridor. He added that more than 3,000 of the University's employees rely on the corridor. Mr. Baier stated that the project could enable future autonomous vehicle demonstration and research.

Mr. Rabhi encouraged the committee to consider the project from a broader perspective. He stated that this project undermines the county effort towards opportunities on the east side, and enables sprawl the north. He asked if it was actually desirable to reduce housing pressure in urban areas by enabling growth in rural. He concluded that outside of the safety components, he could not support the project.

Mr. Moran stated that he believed this project would make problems worse. He said that the report was inconsistent about the increases in traffic and includes no analysis for westbound traffic, leaving the East Triple out of the analysis. He asked how MDOT would police the use of the shoulders. He added that the stormwater issues were only addressed in passing. Mr. Moran stated that it would be acceptable to allow the money to go elsewhere, and encourage experimentation along other corridors, rather than invest with this level of uncertainty.

Mr. Warpehoski stated that this project encourages growth outside of Washtenaw County, making the job of attracting growth more difficult. He stated that Ann Arbor repeatedly requested additional analysis, but that those requests have not been honored prior to including the project into the TIP. He took issue with the idea that there was no land use impact from this project.

Ms. Johnson stated that the concerns of the community most affected by this project have not been addressed by the analysis. She related her experience as a prosecutor in Minnesota, and stated that from a legal perspective, enforcement is a non-issue. She concluded that improvements in Washtenaw County should enhance alternatives and give more options, rather than encourage single occupancy trips, and that she would vote against the project.

Mr. Orr stated that the Ann Arbor DDA is concerned about both the development and parking impacts of this project. He stated that the portions of the project that everyone agrees on are the ramps and the bridges. The question then is not \$65 million or nothing, but a vote for a limited project that brings needed improvement. He stated the better imperfect vote is the no vote.

Mr. Rider related his experiences in law enforcement in this area. He stated that though he sees the need to fix the corridor's problems, he also understands the concerns about the unintended consequences. Given a older resolution from his board supporting HOV improvements and his concerns about enforcement, he would be voting against the project.

Mr. Ajegba stated that this project had been in development for many years. He stated that the Plymouth Rd interchange and M-14 ramps have reduced the functionality of the corridor, but Ann Arbor has failed politically to enable improvements. He stated that the piecemeal approach advocated by several committee members would not work, that a full project is the only approach to address the corridor. He stated that FHWA could make MDOT repay the money for the corridor if HOV lanes underperformed and were converted to general purpose. He also addressed some of the technical issues raised by the committee members.

Mr. Townsend stated that the road commission feels the impact of the US-23 corridor every day by individuals using back roads instead. He related his experiences in California, which has used hard shoulder running for over 25 years.

Ms. Grewal stated that this discussion illustrates the need for coordinated land use and transportation planning in Washtenaw County. Without a cohesive vision, individual opinions are fissuring in response to a project, rather than reviewing the project through the lens of a countywide vision. She stated that this project enables new types of research, and she sees it as moving the conversation about the future of transportation forward.

Mr. Carson asked Mr. Pickard if FHWA was able to make any progress on understanding payback rules for managed lanes.

Mr. Pickard stated that FHWA is attempting to formulate a position, but that effort is still developing at headquarters. He said that FHWA is waiting to see how MDOT responds to the comments in the EA and ensuring that the process is followed properly.

Mr. Fink supported Ms. Grewal's statements about regional planning. He stated that infill development reflects market conditions more than transportation infrastructure.

Mr. Armitage stated that he appreciates the discussion, understands concerns, but concludes that a problem exists and it would be unwise to allow the problem to persist.

Mr. Rabhi stated that he appreciates the debate, and thinks WATS is a good body for land use discussions. However, he thought that because the committee has not done the visioning necessary for such a decision, it should reject the project. He added that he felt

the Policy Committee failed to consider WATS staff opinion on the project.

Mr. Buck stated that there was still uncertainty about payback requirements, since this is a managed lane.

Mr. Moran asked the committee to move away from loft and towards specifics. He stated that the project causes decreases in level of service at several points, and that safety would remain a concern.

Mr. Ajegba stated that mitigation for M-14 remains on the table by altering or closing the Barton ramps. He added that this project has been planned and discussed for over 2 years.

Mr. Krieg stated that to run buses along the corridor, The Ride needed 3 things: capital funding for a park and ride, operations funding for service, and reliable travel times along the corridor. He stated that this project does not guarantee reliable or advantaged travel time for buses, so service remains impractical at this time.

Mr. Carson called the roll call vote on the project. The motion to approve MDOT's US-23 ATM projects in 2015 and 2016 passed 12-9.

Mr. Fink made a motion to add discussion of Regional Land Use Planning to the next Policy Meeting agenda. Ms. TerHaar supported the motion and it passed.

Mr. Fink made a motion to add discussion to evaluate the needs to implement bus or rail service along or parallel to US-23, and to evaluate if traffic mitigation dollars might be used to implement service during construction. Mr. Krieg supported the motion and it passed.

8. New Business

A. Resolution of Support for Huron/94

Mr. Sapkiewicz summarized the Resolution of Support for Huron/94.

Mr. Murdock made a motion to approve the Resolution of Support for Huron/94. Ms. Boyd supported the motion and it passed.

9. Agency Reports

A. Ann Arbor DDA

Mr. Orr had nothing to report.

B. City of Ann Arbor

Mr. Warpehoski had nothing to report.

C. Ann Arbor Township

Mr. Moran had nothing to report.

D. City of Chelsea

Ms. Johnson reported that the city will hold a transportation workshop to discuss how Chelsea and surrounding townships will handle growth and development in the future. She also reported that there will be a May 16 groundbreaking for the new Waterloo Mountain Bike Trail.

E. Pittsfield Township

Ms. Grewal had nothing to report.

F. City of Ypsilanti

Mr. Murdock reported that the Prospect Road project is under contract, and would begin in May.

G. The Ride

Mr. Krieg reported on the following:

- The Ride will be approving its contract with new CEO Matt Carpenter at its next board meeting
- The Ride is working on designs for improving the Ypsilanti Transit Center
- The Ride is working on internalizing some of its MRide service and on a new contract with Blue Cab for the remainder of the service
- RTA CEO Michael Ford will be holding listening sessions throughout to county

H. City of Milan

Mr. Armitage reported that projects at North Street, Wabash, and the Platt/Redman intersection are moving forward.

I. Ypsilanti Township

Ms. Stumbo reported that the Township and Road Commission are being sued about the adequacy of existing ADA facilities in the township. She asked for explanation about national and state regulation of those facilities.

J. Scio Township

Ms. Hedberg reported the following:

- Scio approved the contract for the Zeeb Road pathway
- The Holiday Inn on Zeeb recently held its grand opening
- The Township is working to implement the Special Assessment District (SAD) funded projects for Marshall, Delhi, and Railroad Streets

K. Northfield Township

Mr. Fink had nothing to report.

L. Superior Township

Mr. Schwartz had nothing to report.

M. MDOT Planning

Ms. Boyd had nothing to report.

N. MDOT Region

Ms. Martin thanked the committee for its vote on the US-23 project.

Mr. Sweeney said that the final phase of MDOT's I-94 BL/Huron Street project would begin soon, and should be complete by July 4th.

O. Washtenaw County BOC

Mr. Rabhi had nothing to report.

P. City of Dexter

Mr. Carson reported that the city is beginning the second year of its city-wide resurfacing program, and just bid out \$623,000 of work.

Q. City of Saline

Ms. TerHaar had nothing to report.

R. Dexter Township

Mr. Rider had nothing to report.

S. SEMCOG

Mr. Bruff reported on the following:

- SEMCOG will be starting a safety task force
- SEMCOG is kicking off a series of green infrastructure talks
- SEMCOG will begin a new Comprehensive Economic Development Strategy in August

T. SWWCOG

Mr. DeRossett had nothing to report.

U. EMU

Mr. Dobson had nothing to report.

V. U of M

Mr. Baier offered to present the University's new transportation facility at a future meeting, which will enable articulated bus service.

W. FHWA

Mr. Pickard had nothing to report.

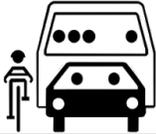
X. WCRC

Mr. Townsend reported on the following items:

- All road commission PA 283 projects were underway
- The Austin Road Bridge projects are underway
- Work on North Territorial is underway

10. Adjournment

Mr. DeRossett made a motion to adjourn the meeting. Mr. Rabhi supported the motion, it passed, and the meeting adjourned at 11:34 am.



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MEMORANDUM

To: Policy Committee
From: Ryan Buck
Date: May 13, 2015
Re: FY 2015 Third Quarter Financial Statements

Background

WATS' FY 2015 fiscal year began July 1, 2014. The Policy Committee approved total budgeted revenues at \$524,336.

Third Quarter revenues totaled \$71,987.01; 14% of total budget estimates. Third Quarter expenditures totaled \$98,445.79; 19% of the budget. At this time, expense categories are near or below anticipated ranges and no modifications are needed. The Third Quarter Income Statement and Balance Sheet are attached.

Action Requested

The FY 2015 Third Quarter Financial Statements are attached for Policy Committee review and acceptance.

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Income Statement				Unaudited	
For the quarter ending March 31 2015		FY 2015			
		Third			
Budget		Quarter		Year to Date	
				Actual	
				% of Total Budget	
Revenues					
Dues	\$94,500		\$0.00	\$94,500.00	100%
Section 112	\$401,181		\$68,751.21	\$133,637.82	33%
Section 5303	\$12,815		\$3,204.00	\$6,408.00	50%
SPR/State match	\$0		\$0.00	\$0.00	
State Asset Management	\$14,840			\$2,678.60	18%
Interest	\$1,000		\$31.80	\$186.19	19%
Miscellaneous	\$0		\$0.00	\$28.16	
Total Revenues	\$524,336		\$71,987.01	\$237,438.77	45%
Expenses					
Plan Monitoring Expense	\$76,400		\$3,597.75	\$15,187.28	20%
Plan Development Expense	\$96,800		\$22,411.92	\$67,890.89	70%
Planning Services Expense	\$67,200		\$9,989.76	\$31,094.76	46%
Plan Implementation Expense	\$99,400		\$28,142.70	\$73,199.23	74%
Administrative Staff Expense	\$39,200		\$5,645.00	\$20,383.59	52%
Bookkeeping	\$6,000		\$826.19	\$4,958.57	83%
Equipment and Supplies	\$14,000		\$331.94	\$1,514.38	11%
Insurance	\$42,000		\$14,821.53	\$34,159.21	81%
Legal	\$5,000		\$0.00	\$0.00	0%
Licenses and subscriptions	\$3,000		\$1,258.94	\$2,544.28	85%
Postage	\$600		\$0.00	\$0.00	0%
Printing	\$2,000		\$291.28	\$621.25	31%
Rent	\$35,000		\$8,730.75	\$26,192.25	75%
Telephone	\$1,750		\$664.81	\$1,188.11	68%
Training	\$4,000		\$100.00	\$1,609.24	40%
Travel	\$8,000		\$491.16	\$2,391.51	30%
Unemployment	\$5,000		\$0.00	\$0.00	0%
Other Professional Services	\$12,336		\$891.80	\$1,600.81	13%
Audit	\$6,000		\$0.00	\$5,000.00	83%
Web hosting	\$650		\$250.26	\$430.26	66%
Total Expenses	\$524,336		\$98,445.79	\$289,965.62	55%
Net Income	\$0		-\$26,458.78	-\$52,526.85	

Washtenaw Area Transportation Study

BALANCE SHEET

As of March 31, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1011 Checking	5,096.25
1055 Cash Fund Savings	136,697.10
1075 CD	26,073.62
1080 Washtenaw County	365,918.49
Total Bank Accounts	\$533,785.46
Accounts Receivable	
1220 Grants Receivable	0.00
1221 Grants Receivable - Fed PL112	113,961.18
1222 Grants Receivable - Fed SPR	0.00
1223 Grants Receivable- Federal STPU	0.00
1224 Grants Receivable Fed FTA 5303	8,525.00
1225 Grants Receivable - State	1,039.32
Total 1220 Grants Receivable	123,525.50
1230 Accounts Receivable - Dues	0.00
1235 Accounts Receivable - Local	0.00
1236 Accounts Receivable - Ann Arbor	0.00
1237 Accounts Receivable - Toyota	0.00
1240 Accounts Rec-Credit Monitoring	0.00
1245 Accounts Receivable - Other	0.00
Total Accounts Receivable	\$123,525.50
Other current assets	
1430 Prepaid Insurance	4,104.41
1435 Prepaid Expenses	525.00
1499 Undeposited Funds	0.00
Total Other current assets	\$4,629.41
Total Current Assets	\$661,940.37
Fixed Assets	
1670 Equipment Receivable	47,788.39
1671 Computer Equipment	0.00
1680 Accumulated Depreciation	-47,788.39
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$661,940.37
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	

2000 Accounts Payable - WCRC	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2100 Accounts Payable	0.00
2105 Accounts payable - SEMCOG	1,718.85
2110 Accrued Sick & Vacation	23,629.22
2200 Surplus	473,574.71
2310 Federal Withholding	0.00
2315 Medicare Withholding	0.00
2315.1 Medicare Company Payment	0.00
Total 2310 Federal Withholding	0.00
2330 State Withholding	0.00
2400 SEP Payable	0.00
2410 457 Contribution Payable	0.00
2420 RHS Deduction Payable	0.00
2430 401 Executive (deleted)	0.00
2440 ROTH	0.00
2500 Conference Clearing (deleted)	0.00
2500 Medical Withholding	0.00
2600 Health Savings Accounts	0.00
2610 Health Savings - TB (deleted)	0.00
2620 Flexible Spending - JK (deleted)	0.00
2630 Health Savings - RB	0.00
2640 Health Savings - SB (deleted)	0.00
2650 Health Savings - EB	0.00
2660 Health Savings - NS	0.00
Total 2600 Health Savings Accounts	0.00
Total Other Current Liabilities	\$498,922.78
Total Current Liabilities	\$498,922.78
Total Liabilities	\$498,922.78
Equity	
2900 Opening Bal Equity	0.00
2999 Retained Earnings	143,557.46
Net Income	19,460.13
Total Equity	\$163,017.59
TOTAL LIABILITIES AND EQUITY	\$661,940.37

Tuesday, May 12, 2015 09:42:21 AM PDT GMT-4 - Accrual Basis